



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

CITY MANAGER'S REPORT/UPDATE

Manager's Report

February 6, 2020

Submitted by: Annette Wright, Interim City Manager

General Updates/Information

1. Demolition –
 - a. Cira & Associates has removed trash/debris from all structures on Contract 1. They have abated four (4) structures to date, and said structures are now ready for demolition by our Public Works crew.
 - b. Empire Builders has demolished ten (10) structures to date. On average, they are demolishing one structure per day.
 - c. Public Works has demolished four (4) structures and will begin more demolitions as Cira completes the abatements
2. Public Works is working on its bi-annual street light canvass to identify burned out street lights. We will put information on our Facebook page, as well, as to how individuals can also report burned out street lights.
3. In the case of *Jeffries v. The City of Charleston, Municipal Home Rule Board, et al.*, (Circuit Court of Kanawha County) Judge Bloom entered an Order Granting Defendants' Motion to Dismiss on January 14th. This suit challenged the Home Rule Program which many municipalities have now participated; therefore, this ruling proves positive for municipalities.
4. Chief Rick Scott is working with the Administration to have all of the City's medical needs, as they relate to police/fire physicals, etc., addressed by MedPointe, which is located in the city. Currently, Bridgeport Express Care is handling these services.
5. Harrison-Clarksburg Board of Health Meeting –
 - a. The Harrison-Clarksburg Board of Health will be having a public comment period from February 1st to March 1st on its position to add vaping to the Glean Indoor Air Regulation. This directive would prohibit the use of electronic

smoking devices in workplaces and public places where smoking of traditional tobacco products is now prohibited.

- b. Also, at said January Board of Health meeting, discussion was held concerning medical cannabis noting that three (3) separate permits are being sought by interested persons/businesses: a permit to grow, a permit to process and a permit to dispense. A limited number of permits will be granted.

- 6. Budget preparation – Department Heads have submitted their proposed budgets to myself and the Finance Director. After review/revision with the respective Department Heads, the Finance Committee is also reviewing the proposed budget. Council will receive the proposed budget at the February 20th meeting with a budget work session to be scheduled.

- 7. The Sanitary Board will be meeting on Tuesday, February 11th at 3:30 p.m.

- 8. The Planning & Zoning Commission will be meeting on Wednesday, February 12th at 4:00 p.m.

- 9. The Mayor’s Youth Council will be participating in “Valentines for Vets” on Wednesday, February 12th at 5:30 p.m. The MYC will be preparing valentine messages, passing out sweet treats and visiting with residents.

- 10. The Urban Renewal Authority will be meeting on Thursday, February 13th at 8:30 a.m. for the consideration of façade grant application.

- 11. The Board of Zoning Appeals will be meeting on Tuesday, February 25th at 4:00 p.m.

- 12. The Harrison County Mayors’ Association will be meeting on Wednesday, February 26th, at 6:00 p.m. at Clarksburg City Hall. All council members from the county are welcome to attend any of the meetings.

- 13. Our Finance Department has been working with OpenGov and the Auditor’s Office to extract our data from Incode to put in the proper format for Project Mountaineer, the State’s free financial transparency program.

- 14. We have submitted our permit renewal for our NPDES (National Pollutant Discharge Elimination System). The renewal process occurs every five years. The permit establishes discharge limits and conditions for discharge from municipal wastewater treatment facilities.

Police

- 1. The drug house ordinance has been utilized by Police and Code Department to abate an issue on Duff Street.

Economic Development

1. EastPointe/NewPointe
 - a. Shogun is now open
 - b. Burger IM is now open.
 - c. A Ribbon Cutting for Jersey Mikes, 270 Emily Drive, will be held at 10:00 a.m. on February 12th.
 - d. Walmart has begun some major remodeling with two (2) contracts therefor.
 - e. We have received the site plans for the new Kroger building on Emily Drive.

Events

1. "Swinging with Sinatra" as presented by VTC Signature Series will take place Saturday, February 8th at the Uptown Event Center.
2. RGPAC – The movie entitled The Help will be showing on Sunday, February 9th at 7:00 p.m.
3. The PWA will be presenting their annual Black Heritage Month celebration and Women of Distinction Luncheon on Friday, February 14th at noon at the Uptown Event Center. Also, a Susan B. Anthony Birthday Celebration will also be observed at the luncheon.
4. Harrison County Chamber of Commerce – Business After Hours – Mardi Gras 2020 – February 25th from 5:00 p.m.-7:00 p.m. at Elmcroft of Maplewood