



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

March 5, 2015

Submitted by Martin G. Howe

General Updates

Utility Service Partners – Service Line Warranties – an updated Marketing License Agreement was executed this past week. They will be providing the following warranty products; external sewer line, external water line, in-home plumbing and in-home gas warranties. The pricing will range from \$40-\$80 year.

Economic Development

Robinson Grand Theatre – WYK Associates held a meeting with the USDA and SHPO (State Historic Preservation Office) to review the theater project as well as to have SHPO tour the theatre. The visit was very positive and WYK's team is preparing the conceptual designs for approval. The project will be considered a rehabilitation project for the interior and a preservation project for the exterior.

Police & Fire

Police Civil Service Commission – A meeting was held on Monday, February 23rd. The PCSC reviewed the remaining results from polygraph test and removed on candidate. The psychological test is scheduled for Saturday, March 7th. The PCSC will then meet the week of March 16th to review the results and finalize the remaining steps in the Civil Service process (interview phase) then certify the eligibility list.

FOIA

Received two (2) Freedom of Information Requests:

1. The Exponent-Telegram requested access to documents pertaining to the West Virginia Fire Commission Complaint recently filed against the City on Tuesday, March 3rd.
2. Margaret Short requested Certificate of Occupancies for the following addresses:
 - a) 1 Bruce Street (Pritchard Apartments)
 - b) 620 W. Pike Street (Clarksburg Towers)
 - c) 916 W. Pike Street (Koupal Towers)
 - d) Washington Avenue (Mason House)