



OFFICE OF  
CITY MANAGER

## CITY OF CLARKSBURG

WEST VIRGINIA

### Manager's Report

June 16, 2016

Submitted by Martin G. Howe

#### General Updates

1. Jackson Square Restroom Renovation – The rough-in sanitary sewer is approximately 95% complete and we anticipate it to be completed by the end of the week. The carpentry around the perimeter of the exterior walls will commence the week of June 20<sup>th</sup>. The door frames will also be installed next week. The ramp installation will be completed within the next three (3) weeks.
2. Glen Avenue (Glenwood Hills section) – Mine Drainage Reclamation Project - DEP – The pre-construction meeting was held on-site on Wednesday, June 8<sup>th</sup> with the contractor, Williams Excavations (Bloomington, OH) whom has a satellite office in Belington, WV. This project is anticipated to begin Monday, July 11<sup>th</sup> and it is projected to be completed within sixty (60) days. There will be some points in time throughout this project they will be crossing Glen Ave., which will cause traffic inconveniences.
3. Dozer – The Public Works Department contacted four (4) of the major equipment vendors within the region to provide the City a cost of a new dozer and a quote for a new model, year end 2014 or 2015 dozer. Upon receiving the quotes we will be recommending to Council to waive competitive bidding and award based upon the recommendation of City Administration. This is based upon our urgent need to prepare final closure of C & D Landfill #2 and to open C & D Landfill #3 and lastly to participate with the future demolition programs.
4. Demolition –
  - a) TIF/Demolition – Recommend Council authorize expenditure from TIF Fund. The TIF Fund currently has \$706,508.48 within the account. A portion of these funds will be utilized for fourteen (14) structures.
  - b) The proposed timeline is as follows:
    - i. Advertising – Wednesday, June 29<sup>th</sup> and Wednesday, July 6<sup>th</sup>
    - ii. Pre-bid Meeting – Wednesday, July 13<sup>th</sup>
    - iii. Bid Opening - Wednesday, July 20<sup>th</sup>
    - iv. Council Consider Awarding Bids – Thursday, July 21<sup>st</sup>

#### Sanitary Board

1. Waste Water Treatment Plant – The Sanitary Board is accepting sealed bids for “WWTP Operations Building Additions”. This addition will consist of new offices at the front entrance of the plant. The Sanitary Board will renew and consider awarding bid. Bid opening for office addition will be Wednesday, June 29<sup>th</sup> at 2:00 p.m.
2. Sewer Flusher Truck – The Sanitary Board will be accepting bids for purchase of a truck-mounted pressurized sewer flusher for the Public Works Department until Wednesday, July 6<sup>th</sup> at 2:00 p.m.

## **Economic Development**

1. Chestnut Street – The contractor, Marks Drilling, will resume work shortly. The DOH anticipates Phase II being completed by the end of July. Upon completion of this phase, the DOH plans on reopening roadway until Phase III is awarded. The bidding of Phase III is to be in early 2017 and awarded in the Spring (April of 2017). This would be the final phase which will include the construction of sidewalks, curbs, sanitary sewer/storm drains and final paving.
2. Robinson Grand Performing Arts Center – The City contacted five (5) contractors to provide quotes to do interior demolition work within the Ball Room as well as in the former Liberty Tax Service Building. This work is to assist in finalizing the design documents. I recommend Council waive competitive bidding and based upon the lowest quote authorize a contract to be executed with Veritas Contracting, LLC in the amount of \$27,708. The administration will contract for asbestos abatement in the very near future.
3. Home Rule – Our Amended Home Rule Plan “The Brunch Bill” allowing for the sale of alcoholic beverages by ABCA Class “A” License holders beginning at 10:00 a.m. on Sundays has been advertised. The ordinance authorizing submission of such amendment is under New Business. I recommend Council approve. The Amendment would be presented to the Home Rule Board at the July 11<sup>th</sup> meeting.

## **FOIA**

Received a FOIA request from Jon Cavendish on Friday, June 10<sup>th</sup>. This request is to review construction documents relating to the remodeling of a former pizza restaurant, then an Asian restaurant into what is now Primanti Brothers. The information will be made available for inspection on Wednesday, June 29<sup>th</sup>.

## **Events**

1. Saturday, June 18<sup>th</sup> – Greater Clarksburg 10K – will take place in downtown as well as the 2 mile run and Kids K events. The 10K Race begins at 8:30 a.m.
2. Broadway Community Garden – Dedication Ceremony is scheduled for Saturday, June 25<sup>th</sup> at 11:00 a.m.