

Manager's Report

January 15, 2015

Submitted by Martin G. Howe

General Updates

1. Budget 2015-2016
 - a) Budget preparation has begun with all City departments. All department budget requests are due by Wednesday, January 21st.
 - b) Week of January 5th letters were sent to agencies/organizations to submit 2015-2016 funding requests.
 - c) Proposed budget will be submitted to Council Thursday, February 19th.
 - d) A work session will be scheduled week of February 23rd to review budget.
2. Demolition – The WV Housing Development Fund was sent payment (\$430,000) on behalf of the URA to pay-off the 2010 promissory note. This note was paid off twenty-six (26) months early.

Economic Development

1. State Office Building – Construction meeting was held on Monday, January 12, 2015 with contractor, consultant and State Administration. Contractor continuing with building out the stair and elevator shaft walls, exterior walls and site storm drainage.
2. Annexation – County Commission has set the Public Hearing for Thursday, January 29, 2015 at 10:00 a. m. All three (3) annexations will be heard on this date.
3. My Mother's Daughter – (located in the former McCroy Building) – opened for business Monday, January 5, 2015. A ribbon cutting will be scheduled for early February.
4. 6th Street Salon – (located on 6th Street behind Ritzy Lunch). Opened for business this week. Ribbon cutting ceremony Thursday, January 29, 2015 at 12:00 noon.

Police & Fire

1. Police – Eligibility List – There are currently twelve (12) remaining applicants. Six (6) candidates have completed the polygraph testing phase and are awaiting civil service review. The remaining six (6) are being scheduled for polygraph testing. We anticipate starting the psychological evaluations by mid-February.

Sanitary Board

1. WWTP Upgrade – The plant upgrade is progressing forward. We will be planning for bypass pumping over a 3 month period to allow for the contractor, Michel, Inc. to renovate the pump station.
2. DEP – Conducted site visit and compliance inspection of the WWTP Upgrade Project on Thursday, January 15, 2015. In addition, the DEP will be inspecting the Combined Sewer Overflow (CSO) system tomorrow, Friday, January 16, 2015.
3. Main Line Interceptor Cleaning – Robinson Pipe is continuing to work on the removal of debris and grit from the Main Interceptor Line along the West Fork River. To date there has been approximately 700 tons removed which is approximately 800 linear feet of line.