



CITY OF CLARKSBURG

WEST VIRGINIA

OFFICE OF
CITY MANAGER

Manager's Report

May 16, 2013

Submitted by Martin G. Howe

Follow-up/General Updates

1. N. Ohio Ave Project – The bid opening was held on Thursday, May 9th at 2p.m. Three (3) sealed bids were received with the lowest responsible bidder being JF Allen in the amount of \$829,055.70. The total Industrial Access Road Funds available is \$700,000 which includes the City's \$150,000 match. I recommend awarding the bid at \$829,055.70 with the understanding that the administration will have authorization to use an additional \$50,000 of funds for contingency.
2. Chestnut Street Project – The administration is having a meeting the week of May 20th with WV DOH Engineers to discuss the utility planning and Phase II of the project.
3. Capital Improvement Funding – The Request for Proposals was advertised for Financial Institutions to submit funding options and terms. The Municipal Building Commission (MBC) accepted MVB Bank's proposal for \$1.1 million loan with a term of 20 years at a fixed rate at 3.2%. Both the MBC and Council must adopt ordinances to allow for funding, Council's first (1st) reading is anticipated to be on Thursday, June 6th.
4. North 4th Street Parking – The "No Parking" zone will be in effect beginning Thursday, May 16, 2013 on the East Side of North 4th Street between Ford Street and Clark Street, all hours except from 4p.m. to 8p.m.

Economic Development

1. Shop-N-Save – Grand Opening will be Wednesday, May 22nd at 9a.m. The Grand Opening celebrations will begin at 8:30a.m. in front of the store on Adams Avenue.

Sanitary Board

1. \$11.5 Million Capital Improvement Project – The Sanitary Board is progressing forward with the project. The project is anticipated to be advertised in July with a bid opening in August and Bid awarded in October in conjunction with the Bond Closing. Council will be required to consider Bond Authorization July 18th, August 1st and August 15th.
2. Budget – The Sanitary Board approved the \$5.1 Million Budget with a renewal and replacement fund of \$545,500. The Board is currently in its fourth (4th) year of the five (5) year service rate increase.

Events

1. Aquatic Center – Open House is scheduled for Tuesday, May 21st at 6p.m. at the VA Park.
2. Uptown Jazz Stroll – Friday, June 21st from 6p.m.-9:30p.m. Free to the public. Four (4) bands in four (4) different venues.
3. Lunch at the Courthouse Plaza – "Tunes at Noon" features local musicians playing live music, every Wednesday through the month of August.