

## **CLARKSBURG TRAFFIC COMMISSION**

**August 23, 2023**

The Clarksburg Traffic Commission met on Wednesday, August 23, 2023, at 9:00 a.m. in the City Manager's Conference Room, Municipal Building, 222 W. Main Street, Clarksburg.

**MEMBERS PRESENT :** Tiffany Fell, City Manager  
John Workman, Public Works Superintendent  
Steve Pulice, Fire Chief  
Mark Kiddy, Police Chief  
Tom Brown, Engineer

**ALSO PRESENT:** Ashly Carr, Director of Code Enforcement  
John Whitmore, Economic Development Director  
Jimmy Green, Deputy Fire Chief  
Paula Hardman, Recording Secretary

Following the recording of attendance, the meeting was called to order by the City Manager, Tiffany Fell.

**MOTION** by Tom Brown, **SECONDED** by Ashley Carr, for the approval of the minutes of the June 1, 2023, meeting. **MOTION APPROVED UNANIMOUSLY.**

### **UNFINISHED BUSINESS:**

A brief discussion took place regarding City Councilperson Jerry Riffle voicing concerns with senior management on the speed of vehicles around all city parks where his son and other children play. Concluding discussions, speed bumps will be investigated more closely and discussed at a future meeting.

### **NEW BUSINESS:**

A detailed discussion took place at this time regarding parking meters. Bagging meters on a trial basis, free parking with a two (2) hour limit and planning for leasing spots in the future to businesses at the Hewes Ave. and Jackson Square Parking areas and on private lots. These ideas will be for a 90-day trial period and businesses will be notified by mail.

The meters will be bagged for the next thirty (30) days. The main contact person will be John Whitmore and code enforcement will assist in notifying the businesses. Any increase in pricing for any parking will have to be done by ordinance and approved by the city council. Any two (2) hour parking will be properly monitored, and signs will be placed accordingly. This will take place

mid-September and run through December. It was decided to go ahead and bag the meters to get things started and this will be added to the next city council agenda.

A brief discussion also took place with raising the cost of parking tickets and Mr. Whitmore will write up plans going forward & submit the plans to the board accordingly.

Concluding discussions, **MOTION made, SECONDED and APPROVED UNANIMOUSLY** to install any stop signs approved by Mr. Workman and the city manager as needed and any previous requests to move parking only to one (1) side of street shall be dismissed.

With no further business to come before the Commission, **MOTION MADE, SECONDED AND APPROVED FOR ADJOURNMENT.**

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CHAIRPERSON OR VICE CHAIRPERSON

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PAULA HARDMAN  
RECORDING SECRETARY

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DATE