

URBAN RENEWAL AUTHORITY

The Clarksburg Urban Renewal Authority met for a **MEETING** on Thursday, August 17, 2023, at 8:15 a.m. in the Council Chambers, City of Clarksburg Municipal Building, 222 W. Main Street, Clarksburg.

Members Present: Amy Strange, Chairperson
John Madia, Vice-Chairperson
Bryan Payne
Jordan Johnson
Tiffany Fell, City Manager

Also Present: Marc Jackson, Council Representative
John Whitmore, Director of Economic Development
Ashley Carr, Director of Code Enforcement
Cathy Keener, Code Enforcement
Paula Hardman, Recording Secretary

Applicant (s): Various applicants were in attendance.

The meeting was called to order by Chairperson Strange followed by recording of attendance upon arrival.

MOTION by Jordan Johnson, **SECONDED** by Chairperson Strange, for approval of the minutes of July 13, 2023. **MOTION APPROVED UNANIMOUSLY.**

EXECUTIVE DIRECTOR REPORT:

A. Schedule Workshop Regarding Small Project Façade Grant and Internal Repairs Funds Grant Programs.

Discussion of scheduling a future workshop took place at this time.

B. Bylaws Presentation and Discussion.

Mr. Whitmore apologized for his Bylaw presentation not being completed at this time.

FINANCE DIRECTOR REPORT:

A. Accounts Information

Finance Directors report will be given at the next scheduled meeting.

UNFINISHED BUSINESS:

- A. FG-23-24-02/ 1704 West Pike Street/ Howe & Barberio Brothers Façade Grant Application seeking \$10,000.00 to paint and repair portions of the exterior façade, replacement of window glazing, and visible gutters of 1704 West Pike Street**

Mr. Whitmore went over said application informing the Finance Director stated the Authority had the ability to do funding and the applications were completed according to the guidelines of the program.

The city manager advised the Authority to proceed with caution when considering funding. A detailed discussion took place at this time with the Authority voicing concerns about the application process. It was decided to discuss the application process further during a future work session.

- B. FG-23-24-03/ 409 North 4th Street/ Audio Visual Concepts Inc. Façade Grant Application seeking \$10,000.00 to paint and repair portions of the exterior façade, provide business signage, and security and lighting upgrades of 409 North 4th Street.**

NEW BUSINESS:

- A. FG-23-24-04/ 718 West Pike Street/ Gutterworks Façade Grant Application seeking \$10,000.00 to repair portions of the exterior façade, replacement of doors, and installation of lighting and signage of 718 West Pike Street.**

- B. FG-23-24-05/ 312 North 4th Street/ Clarksburg Mission Façade Grant Application seeking \$7,441.00 to paint a two-story mural on the U.S. route 50 side of the Clarksburg Mission located at 312 North 4th Street.**

- C. FG-23-24-06/ 120 South 3rd Street/ Clarksburg Beauty Academy Façade Grant Application seeking \$10,000.00 to paint and repair portions of the exterior fire escape, replacement and development of exterior doorways, and visible gutters of 120 South 3rd Street.**

- D. FG-23-24-07/ 817 North Ohio Avenue/ Champs Central Façade Grant Application seeking \$10,000.00 to paint and repair portions of the exterior façade, replacement and development of exterior doorways, and visible soffit of 817 North Ohio Avenue.

- E. FG-23-24-08/ 250 Monticello Avenue/ A&K Investment Properties LLC Façade Grant Application seeking \$10,000.00 to paint and repair portions of the exterior façade, install new overhead doors, and security and lighting upgrades to 250 Monticello Avenue.

Concluding all discussions, **MOTION** by Bryan Payne, **SECONDED** by City Manager, Tiffany Fell to **TABLE** all above agenda applications. **MOTION passed, 4-1, with Mr. Madia casting the dissenting vote.**

ANNOUNCEMENTS

NONE

There being no further business to come before the Authority, **MOTION** made, **SECONDED**, and **APPROVED UNANIMOUSLY** to adjourn said meeting.

CHAIRPERSON OR VICE-CHAIRPERSON

PAULA HARDMAN
RECORDING CLERK

DATE