

**CLARKSBURG
SBAG COMMITTEE
MEETING MINUTES**

**CITY COUNCIL CHAMBERS
222 WEST MAIN STREET
CLARKSBURG, WV**

**MAY 26, 2022
1:07 P.M.**

Members Present: Jerry Riffle, Mark Kiddy, Kim Karakiozis, Ashley Carr, and John Whitmore

Members Absent: None

Staff: Richard Marsh, City Attorney

Roll Call: The meeting began when all members were present in Council Chambers at 1:07 p.m.

The meeting began with a discussion of the general classifications allowed for funding under the Act and how they relate to other Covid-19 relief efforts. Kiddy noted that some businesses may have received funding through other COVID-19 programs, and that funds should not go to projects that have already received federal COVID-19 funding.

Members of the committee discussed American Rescue Plan Act U.S. Department of Treasury guidance and the Final Rule. The committee began reviewing categorical methods to rank or eliminate applications from further review. Residential housing projects were deemed to be removed from further consideration due to other funding opportunities that are available as a result of the COVID-19 pandemic.

Marsh indicated that funds cannot go to general debt service, which excludes portions of multiple applications. Municipal staff concurred to review applications and work with applicants to strengthen applications where possible. Applications received after May 3, 2022 would be cut from further review at this time.

Members discussed micro-businesses as they are permitted access to funds under the Act. The applicability of new businesses being eligible for funding was also discussed as there may be a conflict with Final Rule guidance. A tiered approach to provide for immediate funding for some applications was established with disproportionately impacted businesses not being a metric to establish an immediate funding priority.

Whitmore will establish a listing of applications with three tiers based on application date, additional information requirements, and use of funds correspondence to Final Rule guidance. Additional requirements for awards was also discussed and a weekly committee meeting on Thursday's at 1:00 p.m. was established for future meetings.

The meeting ended at 2:05 p.m.

Minutes Approved: _____

Interim City Manager: _____
Mark Kiddy