

Clarksburg Sanitary Board
Regular Meeting
April 12, 2022

The Regular meeting of the Clarksburg Sanitary Board was held on Tuesday, April 12, 2022 at 3:30 P.M. at the Clarksburg Municipal Building, 2nd Floor, City Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Harry Faulk, Chairman.

MEMBERS PRESENT:

Harry Faulk, Chairman
Mark Linville, Vice Chairman
Joseph Spatafore, Secretary

ALSO PRESENT:

James Cann, City Attorney
Drew Eddy, Superintendent - WWTP
Anthony Urgo, The Thrasher Group
Dan Ferrell, The Thrasher Group
Kim Karakiozis, Finance Director
Will Hyman, City Council Representative
Tom Brown, City Engineer
Ashley Carr, Code Enforcement Director
Kelly Lanza, Recording Secretary

ABSENT:

John Workman, Sup. Public Works

With roll call taken upon arrival, Harry Faulk, Chairman called the meeting to order.

MOTION to APPROVE MARCH 8, 2022 MINUTES was made by Joseph Spatafore and **SECONDED** by Mark Linville and **UNANIMOUSLY APPROVED**.

DISCUSSIONS/UPDATES:

• **UPDATE ON WEST FORK CO-OP AND PHASE V OF LTCP**

- a. The West Fork Co-Op – Arlington Area sewer extension submission from Thrasher will be reviewed by IJDC's technical comity.
- b. We are continuing to work on the report and costs for the areas within Clarksburg for Phase V of the long-term control plan.

CONSTRUCTION UPDATE

CONTRACT 1 – WWTP: One NPW pump has been installed. Breckenridge will have a crew stop by to set up the piping for the other.

CONTRACT 2 – Linework:

- a. The contractor is substantially complete with the project.
- b. An agreement was reached with Mary Hunt and work will commence on her property shortly.
- c. Restoration work is ongoing.
- d. Thrasher is planning on meeting with the paving contractor before any paving commences to see if costs can be reduced.

UPDATE ON BUDGET REQUEST FOR CRITICAL NEEDS – The closing date is set for the funds. Need to increase the borrowing amount and it is going to be shy of \$100,000.00, looking to see if we can get the money from the R&R Fund or ARPA funds.

CONSIDERATIONS:

• **CONSIDERATION OF PAY APPLICATION**

- a. Pay Requisition included a bill from Glenn Johnston, Inc. for \$143,773.56 contingent upon Tom Brown’s approval.
- b. Pay Application for RDR in the amount of \$44,000.00 to replumb two (2) basements and repair a wall.
- c. NPDES Permit update in the amount of \$550.00.

MOTION to APPROVE Pay Applications made by Mark Linville and **SECONDED** by Joseph Spatafore and **UNANIMOUSLY APPROVED**.

• **CONSIDERATION OF CHANGE ORDER 4R1 FOR PHASE IV CONTRACT 2**

Change Order 4 was approved previously, but DEP required a revision to reflect actual costs. These costs fall within what was budgeted for the extension.

DEP wants the exact amount for the emergency work – that amount is \$480,962.39.

MOTION to APPROVE Change Order 4R1 for Phase IV Contract 2 was made by Mark Linville and **SECONDED** by Joseph Spatafore and **UNANIMOUSLY APPROVED**.

• **CONSIDERATION OF THRASHER AMENDMENT 6 FOR PHASE IV**

Pay request for The Thrasher Group in the amount of \$30,000.00 for inspection work.

MOTION to APPROVE Thrasher Amendment 6 for Phase IV was made by Mark Linville and **SECONDED** by Joseph Spatafore and **UNANIMOUSLY APPROVED**.

• **CONSIDERATION OF AGREEMENT FOR PHOSPHATE REMOVAL**

This item has been tabled at the request of the Chairman.

MOTION to Table Agreement for Phosphate Removal was made by Mark Linville and **SECONDED** by Joseph Spatafore and **UNANIMOUSLY APPROVED**.

UNFINISHED BUSINESS: None

CONSIDERATION OF REPORTS:

Harry Faulk, Chairman: Mr. Faulk stated interviews would begin the week of April 18th for the position of plant operator. City Council approved the request for \$600,000.00 to replace the thickener which hasn't been replaced since the 1970's.

Mark Linville, Vice Chairman: No report.

Joseph Spatafore, Secretary: No report.

Kim Karakiozis, Treasurer: Ms. Karakiozis stated that the Revenue Fund is \$193,680.52. The R&R Fund's current balance is \$500,271.44. A rate study was done by Tetrick & Bartlett with an increase of 24% the first year. The increase would be approximately \$7.00 a month and would generate \$1.5 million the first year.

Drew Eddy, Supt. W.W.T.P: The Discharge Monitoring Report (DMR) was submitted for the Month of March 2022 with no violations to report. The process treated approximately 298 million gallons of wastewater. The plant received 282,600 gallons of septage. The plant brought in total \$14,717.55 from all sources. The haulers hours are now Monday – Thursday 7:00 am to 5:30 pm. Received the report from the DEP's surprise visit and we received one (1) NOV for not catching the stormwater in the timeframe. Congratulations to Jon Wilson on being promoted to Shift Operator. Currently reviewing resumes for the open Operator Position. Hopefully have an Operator hired in the coming weeks ahead. Working With Thrasher on an update to the LTCP and CSOs in the NPDES permit. Also, working on obtaining funding for the Phosphate issue and Phase V of the LTCP. City Council approved \$607,700 for the Thickener rebuild. I have contacted Tom Michel from Michel INC. and he is placing the order. The Collection System report for the Month of March 2022 is attached.

John Workman, Supt. Public Works: Absent.

James Cann, City Attorney: No report.

Dan Ferrell: Report previously given.

Tom Brown, City Engineer: No report.

Ashley Carr, Code Enforcement Director: Mr. Carr stated that he has training setup for catching the samples.

Councilman Will Hyman: No report.

There being no further business to come before the Board, **MOTION** by Mark Linville, **SECONDED** by Joseph Spatafore and **UNANIMOUSLY APPROVED** for adjournment of the meeting.

Mark Linville, Vice Chairman

Harry Faulk, Chairman

Joseph Spatafore, Secretary

Approved