MAY 2, 2019

The Clarksburg City Council met in REGULAR SESSION on Thursday, May 2, 2019 at 6:00 P.M. at the Clarksburg Municipal Building – Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Mayor Goings presiding.

COUNCIL MEMBERS PRESENT:

Gary Bowden
Frank Ferrari
Marshall Goff
Ryan Kennedy
Chad Sigmon
Vice Mayor Jim Malfrégeot
Mayor Catherine Goings

ALSO PRESENT:

Martin Howe, City Manager
James Cann, City Attorney
Annette Wright, City Clerk

Following roll call, the prayer was given and the pledge led by Councilmember Sigmon.

MOTION by Vice Mayor Malfrégeot, SECONDED by Councilmember Ferrari for approval of the minutes of the special session of Council held on April 16, 2019. MOTION APPROVED UNANIMOUSLY.

MOTION by Vice Mayor Malfrégeot, SECONDED by Councilmember Bowden for approval of the minutes of the regular session of Council held on April 18, 2019. MOTION APPROVED UNANIMOUSLY.

Mayor Goings called for petitions, communications and public hearings with the following individual appearing therefor:

Martin Shaffer, 211 N. Sixth Street – addressed Council concerning (Crime) Volume 12 stating that a few weeks ago a friend shared with him that when he returned from his winter home both his house and apartment had been robbed and homeless individuals had “shacked out” in his house and further stated that the police informed they could not do anything about it. Mr. Shaffer commented that the jackhammer, which he spoke about at previous council meetings, has not been returned. Mr. Shaffer remarked that nothing was being done about crime and inquired of Council what they were doing about crime.

AGENDA ITEM NO. 5: CITY MANAGER’S REPORT/UPDATE

Manager’s Report
May 2, 2019
Submitted by Martin G. Howe

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<th>General Updates</th>
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<tr>
<td>1. Demolition</td>
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<td>i. Anderson/CIRA Associates – To date they have completed abating nine (9) of thirty-two (32) structures.</td>
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<td>ii. Empire Builders – Empire has completed razing eleven (11) structures of the twenty-three (23) structures awarded for abatement and demolition.</td>
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<td>iii. Public Works has completed four (4) out of twenty-nine (29) structures and are preparing to begin another four (4) structures. (112 N. 20th Street, 120 Dodge Court and 1010 Watkins Lane, 1327 Adams Ave.)</td>
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<td>2. Spring Cleanup – Public Works Department has completed the Spring Clean-Up. The Public Works Department collected 235 tons and made 147 trips to Landfill using various Public Works trucks with a total cost of $8,907 in Landfill tipping fees. In 2018, 253 tons were collected and 220 trips were made to the Landfill with a total cost of $9,620.</td>
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<td>3. Landfill Closure Application – The WV Solid Waste Permit Renewal has been submitted to the WVDEP. The public comment period ends Monday, May 13th.</td>
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<td>4. Sidewalk Program – Applications became available for distribution as of Wednesday, May 1st. The applications are evaluated on a first come first serve basis. To date five (5) were distributed and one (1) returned. There is $30,000 budgeted and work can commence July 1st.</td>
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<td>5. Public Works Union Contract – The administration along with Public Works Union successfully completed the update and three (3) year extension of the contract. The renewal of the Contract will be on Councils next agenda to authorize City Manager to execute the contract.</td>
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<td>6. Street Lights</td>
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<td>a. Rt. 98 across from VA Park – Per Council’s request four (4) new lights have recently been installed.</td>
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<td>b. City-Wide Audit – The Public Works Department provides an audit/report of streetlights that are not operable which is sent into First Energy. Beginning in the near future we will be utilizing</td>
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First Energy’s electronic reporting system to expedite the replacement as well as tracking the repairs.

Infrastructure Projects

1. Embankment Failures – Upper Winding Way – Contractor Rock Forge Bridge has completed cutting all piles to proposed top of pile elevations and installed the first row of concrete lagging between Piles #18 and #25.

Police and Fire

1. Police Civil Service Commission (PCSC) –
   a. The Police Civil Service will be conducting oral interviews, background checks and psychological test on the five (5) remaining candidates. Upon completion of the interviews, the PSCS will then convene to certify the list.
   b. New Eligibility List –
      i. Physical Ability Test – Saturday, June 8th at 10:00 a.m. at Robert C. Byrd High School.
      ii. Written Test – Applicants who successfully complete the physical ability test will be provided an application for the written test which will be conducted on Wednesday, June 19th at 6:00 p.m. at the Harrison County Senior Center.
   c. Promotional Exam –
      i. Monday, June 10th – testing for Lieutenant (1 position)
      ii. Tuesday, June 11th – testing for Sergeant (3 positions)
   d. Clarksburg Police Department will be attending a Job Fair on Friday, June 7th at the WV State Building.

Economic Development

1. Harrison Energy Center – The Administration had a meeting with the development team of the new natural gas fired power plant. The overall impact to the region was discussed as well as future lines of communication for logistical issues for this very large development to occur moving forward.
2. Goff Building – Court Street – scaffolding – Sutter Roofing has been retained to clean roofing and install the new membrane. The masonry work, which needs to be completed prior to the roof replacement has been sub-contracted. We anticipate the work to begin week of May 6th and the scaffolding to be removed by early to mid-June.
3. Ribbon Cutting - Life Choice Pregnancy Resource Center, Thursday, May 16th at 11:00 a.m. and Open House from 10:00 a.m. – 2:00 p.m. located at 130 South 4th Street, Clarksburg.

Events

1. Upcoming events at the RGPAC –
   a. Movie – “Harry Potter and The Order of the Phoenix” Friday, May 3rd at 7:00 p.m.
   b. Music – “Beginnings: The Ultimate Tribute to Chicago” Saturday, May 19th at 8:00 p.m.
2. Clarksburg First Friday, May 3rd at Jackson Square beginning at 6p.m.-9pm
3. Coast to Coast Rt. 50 Yard Sale will be setup on the corner of 3rd Street and Washington Avenue sponsored by the PWA on Saturday, May 18th beginning at 8:00 a.m.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. CONSIDERATION OF FIRST READING OF AN ORDINANCE ESTABLISHING SALARIES OR COMPENSATION FOR MUNICIPAL OFFICERS AND EMPLOYEES FOR FISCAL YEAR 2019-2020 AND REPEALING ALL INCONSISTENT ORDINANCES

   MOTION by Councilmember Ferrari, SECONDED by Councilmember Goff for approval of the above-captioned ordinance on first reading. MOTION APPROVED UNANIMOUSLY.

B. CONSIDERATION OF APPOINTMENTS TO THE CLARKSBURG DEVELOPMENT AUTHORITY

   MOTION by Vice Mayor Malfregeot, SECONDED by Councilmember Sigmon to reappoint Robyn Smallwood D’Annunzio and Steve Turner to the Clarksburg Development Authority. MOTION APPROVED UNANIMOUSLY.

C. CONSIDERATION OF APPOINTMENT TO THE PLANNING & ZONING
COMMISSION

MOTION by Vice Mayor Malfregeot, SECONDED by Councilmember Ferrari to reappoint Mateen Abdul-Aziz to the Planning & Zoning Commission. MOTION APPROVED UNANIMOUSLY.

D. CONSIDERATION OF APPOINTMENT TO THE HARRISON COUNTY DEVELOPMENT AUTHORITY

MOTION by Councilmember Ferrari, SECONDED by Councilmember Kennedy to reappoint Annette Wright to the Harrison County Development Authority. MOTION APPROVED UNANIMOUSLY.

(At this time, Council deviated from the agenda to allow for Council comments prior to addressing the remainder of the agenda.)

COUNCIL COMMENTS:

Councilmember Bowden: Inquired if we had anyone checking to see if we had enough detail to pinpoint the incident(s) referenced by Mr. Shaffer. Councilmember Goff remarked that he would like to hear from the actual complainant on these crimes with Mr. Howe stating that Mr. Shaffer does not provide enough information and added that if there is a complaint against an officer, the complainant would get in touch with the Chief. With regard to incidents, Mr. Howe referenced an incident wherein a property managed by Mr. Shaffer did not have a Certificate of Occupancy and work was being performed illegally.

E. CONSIDERATION OF PERFORMANCE EVALUATION FOR THE CITY MANAGER

F. CONSIDERATION OF PERFORMANCE EVALUATION FOR THE CITY CLERK

MOTION by Councilmember Ferrari, SECONDED by Councilmember Bowden to adjourn into Executive Session pursuant to Chapter 6, Article 9A, Section 4 of the WV Code to discuss personnel matters and that the following persons be present: Mayor and Members of Council, City Attorney, as well as the City Manager and City Clerk, when called upon. MOTION APPROVED UNANIMOUSLY.

Concluding Executive Session, MOTION by Councilmember Ferrari, SECONDED by Councilmember Bowden to reconvene into regular session. MOTION APPROVED UNANIMOUSLY.

There being no further business to come before Council, MOTION by Councilmember Ferrari, SECONDED by Vice Mayor Malfregeot and APPROVED UNANIMOUSLY for adjournment.

Catherine A. Goings, Mayor

Approved: May 16, 2019

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Annette M. Wright, City Clerk