

Clarksburg Sanitary Board
Regular Meeting
April 11, 2023

The Regular meeting of the Clarksburg Sanitary Board was held on Tuesday, April 11, 2023, at 3:30 P.M. at the Clarksburg Municipal Building, 2nd Floor, City Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Steve Pulice, Interim Chairman.

MEMBERS PRESENT:

Steve Pulice, Interim Chairman
Mark Linville, Vice Chairman
Frank Ferrari, Board Member

ALSO PRESENT:

Kim Karakiozis, Finance Director
Anthony Urgo, The Thrasher Group
Will Hyman, City Council Representative
Tom Brown, City Engineer
Ashley Carr, Code Enforcement Director
James Cann, City Attorney
Dan Ferrell, The Thrasher Group
Kelly Lanza, Recording Secretary

ABSENT:

John Workman, Sup. Public Works
Drew Eddy, Superintendent - WWTP

With roll call taken upon arrival, Steve Pulice, Interim Chairman called the meeting to order.

MOTION to APPROVE MARCH 10, 2023, MINUTES was made by Frank Ferrari and **SECONDED** by Mark Linville and **UNANIMOUSLY APPROVED**.

DISCUSSIONS/UPDATES:

- **LTCP PHASE IV CONSTRUCTION/CLOSEOUT UPDATE:** Anthony to process closeout documents for Breckenridge. Project is complete. Frank Ferrari made a motion to amend the agenda to pay final payment Breckenridge.

MOTION to APPROVE final payment to Breckenridge was made by Frank Ferrari and **SECONDED** by Mark Linville and **UNANIMOUSLY APPROVED**.

- **WEST FORK CO-OP – ARLINGTON SEWER EXTENSION:** Need to hold public meeting to satisfy DEP requirements. The city will need to take out loan to be reimbursed for matching funds. Thrasher will look at options for connecting customers to the new system.

George Jackson, President of the West Fork Co-Op Group is concerned about the four communities (Gore, Dawmont, Arlington and Glen Falls) getting the service that was promised years ago and it would not cost the customers any money.

- **PHASE V-A LONG TERM CONTROL PLAN:** Still awaiting IJDC review. DEP reviewers for Phase IV indicated that comments would be provided this month. Phase V-B will be submitted in May or June at the latest. Need to hold public meeting to satisfy DEP requirements.

- **MILFORD AREA PROJECT UPDATES:** Project is in the paper. A pre-bid will be held on April 19th at 10:00 a.m.

CONSIDERATIONS:

- **CONSIDERATION TO APPROVE A RESOLUTION FOR DRAWS ON THE SOFT COSTS GRANT, IJDC CRITICAL NEEDS LOAN AND IJDC DISTRICT 1 GRANT FOR THE PHASE IV LTC PROJECT**

MOTION to APPROVE A RESOLUTION FOR DRAWS ON THE SOFT COSTS GRANT, IJDC CRITICAL NEEDS LOAN AND IJDC DISTRICT 1 GRANT FOR THE PHASE IV LTC PROJECT was made by Frank Ferrari and **SECONDED** by Mark Linville and **UNANIMOUSLY APPROVED**.

- **CONSIDERATION OF THRASHER INVOICE (MILFORD ST. AREA PROJECT)**

MOTION to APPROVE THRASHER INVOICE (MILFORD ST. AREA PROJECT) was made by Frank Ferrari and **SECONDED** by Mark Linville and **UNANIMOUSLY APPROVED**.

CONSIDERATION OF REPORTS:

Steve Pulice, Interim Chairman: No report.

Mark Linville, Vice Chairman: No report.

Mr. Ferrari, Board Member: Mr. Ferrari asked Ms. Karakiozis if the Budget would be ready for the meeting in May. Ms. Karakiozis stated that she would provide it at May's meeting. Mr. Ferrari also asked if he could be provided with copies of the applications for the attorney position that was posted for the Sanitary Board.

Kim Karakiozis, Treasurer: Ms. Karakiozis attached copies of the Summary Revenue & Expense Reports for both the Revenue and R&R Funds for the month of March 2023. We have completed 75% of the budget year as of March 31. Total revenues are at 67.25% as of the end of March and expenditures are at 73.31%. The balance in the Revenue account at the end of March 2023 was \$105,129.87 and the balance of the R&R account was \$265,630.79. The resolution signed today allows us to submit the reimbursement requests to the IJDC for the Soft Cost grant in the amount of \$30,000, the IJDC District 1 Grant in the amount of \$83,891 and the IJDC Critical Needs Grant for \$100,000. With this, the final draw from the SRF Loan will be \$246,757.00. Wednesday, April 26th there will be a signing event with the US Army Corps of Engineers for the SEC 219 West Fork Project, held in City Council Chambers. The Division Commander, COL Adam J. Czekanski, will be there and the USACE will also invite Senator Capito, Senator Manchin

and Congressman Mooney, as well as local media. More details will be provided as they are received.

Drew Eddy, Supt. W.W.T.P: The Discharge Monitoring Report (DMR) will be submitted for the Month of March 2023 with no violations to report. The process treated approximately 301 million gallons of wastewater. The plant received 283,000 gallons of septage. The plant brought in a total of \$14,698.00 of Revenue from all sources. #1 Main Raw Pump Update- Still waiting to hear from Sulzer. The Permit Mod we turned into the DEP, May 2022, was finally drafted and a notice was placed in the Clarksburg Exponent on April 4th, 2023. The public comment period will run from April 4th to May 4th. RFP for the Sanitary Board Attorney was sent out to the Charleston, Clarksburg, Morgantown, and Wheeling papers. The first Ad was in the paper April 2nd. Thickener parts are still on track to all be here in May 2023.

John Workman, Supt. Public Works: Absent.

James Cann, City Attorney: No report.

Dan Ferrell, The Thrasher Group: Mr. Ferrell has nothing further to report.

Anthony Urgo, The Thrasher Group: Mr. Urgo has nothing further to report.

Tom Brown, City Engineer: Mr. Brown stated that he spoke with Mr. Lalaria on the Milford Street Project they are making a little change to save money.

Ashley Carr, Code Enforcement Director: No report.

Will Hyman, Councilman: No report.

There being no further business to come before the Board, **MOTION** by Mark Linville, **SECONDED** by Frank Ferrari and **UNANIMOUSLY APPROVED** for adjournment of the meeting.

Mark Linville, Vice Chairman

Steve Pulice, Interim Chairman

Frank Ferrari, Board Member

Approved