APRIL 4, 2019

The Clarksburg City Council met in REGULAR SESSION on Thursday, April 4, 2019 at 6:00 P.M. at the Clarksburg Municipal Building – Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Mayor Goings presiding.

COUNCIL MEMBERS PRESENT:  
Gary Bowden
Frank Ferrari
Marshall Goff
Chad Sigmon
Mayor Catherine Goings

ALSO PRESENT:  
Martin Howe, City Manager
James Cann, City Attorney’s Office
Annette Wright, City Clerk

COUNCIL MEMBER(S) ABSENT:  
Ryan Kennedy
Vice Mayor Jim Malfregeot

Following roll call, the prayer was given and the pledge led by Councilmember Sigmon.

At this time Council deviated from the agenda for the following presentations:

Councilmember Ferrari, on behalf of the Mayor and Council, presented Dominique Spatafore with a proclamation proclaiming April, 2019 as “Parkinsons Disease Awareness Month” in the City of Clarksburg and also recognized the 25th Anniversary of the North Central WV Parkinson Patient and Family Support Group founded by the late Dominick Policano.

Councilmember Bowden, on behalf of the Mayor and Council, presented a proclamation to the cast and crew of RCB’s play Newsies proclaiming April 4, 2019 as “Newsies Day” in the city of Clarksburg.

Councilmember Goff, on behalf of the Mayor and Council, presented a proclamation to Louis Aragona, Executive Director of the Clarksburg-Harrison Regional Housing Authority, proclaiming the month of April, 2019 as “Fair Housing Month” in the city of Clarksburg. Executive Director Aragona provided the annual report to Council and discussed the same in detail, as well as presenting the PILOT check in the amount of $60,298.52.

MOTION by Councilmember Ferrari, SECONDED by Councilmember Goff for approval of the minutes of the regular session of Council held on March 21, 2019. MOTION APPROVED UNANIMOUSLY.

Mayor Goings called for petitions, communications and public hearings with the following individuals appearing therefor:

Margaret Bailey, 35 LaVista Drive, Morgantown, WV – presented the City Manager with a check in the amount of $500.00 for (flower) beautification project(s) noting her past financial support thereof.

JoAnne McNemar – along with the Harrison County Dream Team spoke before Council informing of participation in the National Leadership Training and the various activities and events that they have been working on. Also, Tim Craig informed of the services they provide to 13 counties and provided various pamphlets and fliers relative thereto.

Martin Shaffer, 211 N. Sixth Street – addressed Council concerning Crime Volume 10, communication, Shaffer family and election. Mr. Shaffer remarked that it has been 24 weeks since he has been coming to Council to discuss crime with nothing being done. With regard to communication, Mr. Shaffer stated that there has to be a speaker and a receiver and opined that there is a failure to communicate on the part of Council. Mr. Shaffer stated that the Shaffer family does a lot for and invests in the community and commented that his siblings were geniuses; however, running for Council would be too frustrating. Mr. Shaffer opined that his experience in watching Council is that no one listens to the problems.

AGENDA ITEM NO. 5:  
CITY MANAGER’S REPORT/UPDATE

Manager’s Report
General Updates

1. Demolition –
   i. Anderson/CIRA Associates – Awarded the abatement contract consisting of 32 structures. They have begun clearing the structures and the abatement process.
   ii. Empire Builders – Awarded a total of 23 structures for abatement and demolition. We anticipate Empire to begin mobilization week of April 15th.
   iii. Public Works – Has completed three (3) demolitions as of the end of last week.

2. Spring Cleanup – The Spring cleanup began Monday, April 1st and will conclude Friday, April 19th. For the first four (4) days a total of 48 tons were collected and 35 trips to the landfill at a cost of $1,843 in tipping fees vs. Spring 2018 62 tons.

3. Planning and Zoning Board (P&Z) – The City Manager’s appointment to the Planning & Zoning Board is Michael Malfregeot. I recommend that Council confirm my appointment under New Business.

Police and Fire

1. Police Civil Service – Hiring of Officers
   a. Background Checks – Polygraphs – The remaining seven (7) candidates will participate. Beginning Sunday, April 7th and anticipate completing within a week and will immediately begin scheduling psychological testing. Then the Civil Service will meet to review results and to schedule interviews to finalize the process.
   b. Clarksburg Police Department will be attending two (2) Job Fairs:
      i. WDTV Employment Expo at Meadowbrook Mall on Thursday, April 18th.
      ii. WV State Building on Friday, June 7th.

2. Drug Take Back – Operation Drug Take Back day will be Saturday, April 27th from 10:00 a.m. to 2:00 p.m. There will be two (2) locations for drop-off – the parking lot behind Clarksburg City Hall and Eastpointe Krogers.

Infrastructure Projects

1. Embankment Failures –
   a. Upper Winding Way – Contractor Rock Forge Bridge Company mobilized Monday, April 1st and began prepping site. Rock Forge has completed clearing and grubbing activities and installing approximately 100’ of silt fencing. Drilling began Tuesday, April 2nd and they have completed installation of nine (9) H. Piles and will continue with the installation of the additional sixteen (16) next week.
   b. Leon Street - Meeting scheduled with Ascent Consulting and Engineering for Friday, April 5th at 9:00 a.m. to discuss project construction plans and bid schedule.

Economic Development

1. Simons Crossing – WODA announced their plans for a $7.5 million residential housing facility to be located in North View on N. 12th Street. The project will provide approximately 38 units of two (2) and three (3) bedroom housing options. Construction is expected to begin this summer.

2. The Clarksburg History Museum - Sign Dedication this Saturday, April 6, 2019 at 12 Noon at 445 W. Main Street, Clarksburg (Board of Education Building).

Events

1. Upcoming events at the RGPAC –
   a. Movie – “Harry Potter and the Goblet of Fire” Friday, April 12th at 7:00 p.m.
   b. Movie – “Mine 9 WV Movie Premier” Saturday, April 13th at 7:00 p.m.
   c. Movie – “The Ten Commandments” Sunday, April 14th at 3:00 p.m.

UNFINISHED BUSINESS:

A. CONSIDERATION OF SECOND AND FINAL READING AND PUBLIC HEARING OF AN ORDINANCE OF THE CITY OF CLARKSBURG AMENDING ARTICLE 1315.01 OF PART 13 OF THE CODIFIED ORDINANCES OF THE CITY OF CLARKSBURG BY AMENDING THE ZONING MAP; REZONING THAT CERTAIN TRACT OR PARCEL OF LAND SITUATE AT 107 TOLLEY DRIVE, IN THE CITY OF CLARKSBURG, CLARK DISTRICT, HARRISON COUNTY, WEST VIRGINIA, IDENTIFIED ON TAX MAP 33 AS PARCEL 33 FROM ITS CURRENT CLASSIFICATION AS A BUSINESS-2 (B-2) DISTRICT RECLASSIFIED AS A BUSINESS-3 (B-3) DISTRICT.
The City Clerk announced that notices of the public hearing regarding the above-captioned ordinance appeared in The Exponent Telegram on March 26, 2019 and April 2, 2019. Mayor Goings declared the public hearing open with no one appearing therefor. Upon closing the public hearing, MOTION by Councilmember Ferrari, SECONDED by Councilmember Goff for approval of the above-captioned ordinance on second and final reading. MOTION APPROVED UNANIMOUSLY.

NEW BUSINESS:

A. CONSIDERATION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLARKSBURG, WEST VIRGINIA SUPPORTING AN APPLICATION FOR DESIGNATION AS A WEST VIRGINIA BLUEPRINT COMMUNITY

MOTION by Councilmember Ferrari, SECONDED by Councilmember Sigmon for adoption of the above-captioned resolution. Under discussion, City Manager Howe explained the City’s partnership with the MORE group to apply for the Blueprint Community in hopes of gaining access to potential funding. MOTION APPROVED UNANIMOUSLY.

B. CONSIDERATION OF ELECTION OFFICIALS (POLL WORKERS) FOR THE GENERAL NON-PARTISAN ELECTION TO BE HELD IN THE CITY OF CLARKSBURG ON TUESDAY, JUNE 4, 2019

MOTION by Councilmember Ferrari, SECONDED by Councilmember Bowden for approval of the above-captioned matter. MOTION APPROVED UNANIMOUSLY.

C. CONSIDERATION OF CONFIRMATION OF CITY MANAGER’S APPOINTMENT TO THE PLANNING & ZONING COMMISSION

MOTION by Councilmember Sigmon, SECONDED by Councilmember Bowden to confirm the City Manager’s appoint of Michael Malfregeot to the Planning & Zoning Commission. MOTION APPROVED UNANIMOUSLY.

D. UPDATE FROM HARRISON COUNTY ECONOMIC DEVELOPMENT CORPORATION

Harrison County Economic Development Corporation Executive Director Amy Wilson gave an overview and update of the public/private quasi partnership informing of the Corporation’s work with the Harrison County Chamber of Commerce, the CVBs and various economic development agencies. Director Wilson expressed her enthusiasm to be working with the airport, as well as businesses on expansion and retention. Director Wilson presented a copy of her Director’s Report to Council noting the accomplishments and expressing appreciation to the municipalities for their help.

COUNCIL COMMENTS:

Mayor Goings expressed appreciation to Eastpointe Kroger for providing breakfast to the Clarksburg Fire Department and Clarksburg Police Department in honor of Spirit Week and also noted the Tuesday, April 16th, 8:00 a.m. special Council meeting to set the levy rates.

There being no further business to come before Council, MOTION by Councilmember Ferrari, SECONDED by Councilmember Sigmon and APPROVED UNANIMOUSLY for adjournment.

Catherine A. Goings, Mayor

Approved: April 18, 2019

Annette M. Wright, City Clerk