

Clarksburg Sanitary Board
Regular Meeting
March 14, 2023

The Regular meeting of the Clarksburg Sanitary Board was held on Tuesday, March 14, 2023 at 3:30 P.M. at the Clarksburg Municipal Building, 2nd Floor, City Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Steve Pulice, Interim Chairman.

MEMBERS PRESENT:

Steve Pulice, Interim Chairman
Frank Ferrari, Board Member

ALSO PRESENT:

Kim Karakiozis, Finance Director
Drew Eddy, Superintendent - WWTP
Anthony Urgo, The Thrasher Group
Will Hyman, City Council Representative
Tom Brown, City Engineer
Ashley Carr, Code Enforcement Director
James Cann, City Attorney

ABSENT:

John Workman, Sup. Public Works
Mark Linville, Vice Chairman
Kelly Lanza, Recording Secretary

With roll call taken upon arrival, Steve Pulice, Interim Chairman called the meeting to order.

MOTION to APPROVE FEBRUARY 14, 2023 MINUTES was made by Frank Ferrari and **SECONDED** by Steve Pulice and **UNANIMOUSLY APPROVED**.

DISCUSSIONS/UPDATES:

- **LTCP PHASE IV CONSTRUCTION/CLOSEOUT UPDATE:** Final walkthrough went well. DEP inspectors were pleased with the collection system upgrades and the WWTP upgrades. Pumps finally expected to ship the week of the 20th. Project can be closed out after the missing NPW pumps are received and installed.
- **WEST FORK CO-OP – ARLINGTON SEWER EXTENSION:** Still at Army Corps for review. Army Corps has indicated the report is in “final review.” Need to hold public meeting to satisfy DEP requirements. City will need to take out loan to be reimbursed for matching funds.
- **PHASE V-A LONG TERM CONTROL PLAN:** Still awaiting IJDC review. DEP reviewers for Phase IV indicated that comments would be provided in April. Phase V-B can be submitted in May. Need to hold public meeting to satisfy DEP requirements.

- **MILFORD AREA PROJECT UPDATES:** Met with Tom today for final comments on drawings. We plan to advertise this project as soon as possible.

CONSIDERATIONS:

- **CONSIDERATION FOR BUDGET REVISION #1 FOR SANITARY BOARD REVENUE FUND FOR FY 2022-2023**

MOTION to APPROVE BUDGET REVISION #1 FOR SANITARY BOARD REVENUE FUND FOR FY 2022-2023 was made by Frank Ferrari and **SECONDED** by Steve Pulice and **UNANIMOUSLY APPROVED.**

- **CONSIDERATION OF SEWER ADJUSTMENT FOR THE TOWN OF ANMOORE**

MOTION to APPROVE SEWER ADJUSTMENT FOR THE TOWN OF ANMOORE in the amount of \$386.84 was made by Frank Ferrari and **SECONDED** by Steve Pulice and **UNANIMOUSLY APPROVED.**

CONSIDERATION OF REPORTS:

Steve Pulice, Interim Chairman: No report.

Mark Linville, Vice Chairman: Absent.

Mr. Ferrari, Board Member: No report.

Kim Karakiozis, Treasurer: Ms. Karakiozis attached copies of the Summary Revenue & Expense Reports for both the Revenue and R&R Funds for the months of February 2023. We have completed 66.67% of the budget year as of February 28. Total revenues are at 63.83% as of the end of February and expenditures are at 67.64%. The balance in the Revenue account at the end of February 2023 was \$222,054.78 and the balance of the R&R account was \$297,075.40. Budget Revision #1 for current FY 2022-2023 is on today's agenda for your consideration.

Drew Eddy, Supt. W.W.T.P: The Discharge Monitoring Report (DMR) was submitted for the Month of February 2023 with no violations to report. The process treated approximately 254 million gallons of wastewater. The plant received 348,350 gallons of septage. The plant brought in total \$16,879.68 of Revenue from all sources. #1 Main Raw Pump Update- Waiting on couple of parts from Sulzer for repair. WVDEP was here February 23rd, 2023, for our Lab Annual Inspection. Everything went well with the visit. We have received our new yearly certification for the Lab as well. Chad Marsh performed the ERA testing last month. We have received the results back and have passed on all testing. I have begun planning for the upcoming Budget 2023-2024. After April 1st, 2023, I will begin obtaining various quotes for the Budget.

John Workman, Supt. Public Works: Absent.

James Cann, City Attorney: No report.

Dan Ferrell, The Thrasher Group: Absent.

Anthony Urgo, The Thrasher Group: Mr. Urgo has nothing further to report.

Tom Brown, City Engineer: Mr. Brown stated that they are getting ready to put bids out for the Milford Street projects.

Ashley Carr, Code Enforcement Director: Mr. Carr thanked Drew Eddy for helping with a few code issues.

Will Hyman, Councilman: Mr. Hyman stated that he had a discussion with the people that want to put the Brewery in that they would like to have a sewer adjustment when the time comes. More information is needed before any kind of decision can be made.

There being no further business to come before the Board, **MOTION** by Mark Linville, **SECONDED** by Frank Ferrari and **UNANIMOUSLY APPROVED** for adjournment of the meeting.

Mark Linville, Vice Chairman

Steve Pulice, Interim Chairman

Frank Ferrari, Board Member

Approved