

**Clarksburg Sanitary Board**  
**Regular Meeting**  
**February 14, 2023**

The Regular meeting of the Clarksburg Sanitary Board was held on Tuesday, February 14, 2023 at 3:30 P.M. at the Clarksburg Municipal Building, 2<sup>nd</sup> Floor, City Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Steve Pulice, Interim Chairman.

**MEMBERS PRESENT:**

Steve Pulice, Interim Chairman  
Mark Linville, Vice Chairman  
Frank Ferrari, Board Member

**ALSO PRESENT:**

Cherie Greathouse, Controller  
Drew Eddy, Superintendent - WWTP  
Anthony Urgo, The Thrasher Group  
Will Hyman, City Council Representative  
Tom Brown, City Engineer  
Ashley Carr, Code Enforcement Director  
Kelly Lanza, Recording Secretary  
Mark Kiddy, Police Chief  
James Cann, City Attorney

**ABSENT:**

John Workman, Sup. Public Works  
Kim Karakiozis, Finance Director

With roll call taken upon arrival, Steve Pulice, Interim Chairman called the meeting to order.

**MOTION to APPROVE JANUARY 10, 2023 MINUTES** was made by Mark Linville and **SECONDED** by Frank Ferrari and **UNANIMOUSLY APPROVED**.

**DISCUSSIONS/UPDATES:**

- **LTCP PHASE IV CONSTRUCTION/CLOSEOUT UPDATE:** Complete aside from NPW pumps. Walkthrough is scheduled for February 23, 2023, barring any unforeseen circumstances.

- **WEST FORK CO-OP AND PHASE V UPDATE:** Thrasher submitted responses to comments made by WVDEP on the Facilities Plan on February 2, 2023. The City will need to take action on the loan to be reimbursed for matching funds. We will need to hold a public meeting for this project.

- **PHASE V-A LONG TERM CONTROL PLAN:**

1. The project has been split into Phase V-A and Phase V-B

- Phase V-A will include upgrades to the wastewater treatment plant, storm sewer separation in the downtown area near Wendy's and McDonald's up to 6<sup>th</sup> Street, and rerouting a portion of the interceptor under the Milford St. Bridge which is prone to clogging.
  - Phase V-B will include storm separation from the end of the Phase IV project near Notre Dame High School through the neighborhood with Olivero's Peppers on North Ohio Ave.
2. Phase V-A was submitted to IJDC and we will be awaiting comments.
  3. Phase V-B will be submitted to IJDC in May.
  4. We will need to hold public meetings for Phase V-A and Phase V-B

- **ARPA REQUEST FOR PHASE V PROJECT:** Funds are approved and ready to be used.

- **MILFORD AREA PROJECT UPDATES:** Thrasher is working through the design and expects to have bid ready documents complete within the next month.

**CONSIDERATIONS:**

- **CONSIDERATION TO RUN AN RFP FOR A SANITARY BOARD ATTORNEY FOR THE UPCOMING 2023-2024 BUDGET**

**MOTION to APPROVE Consideration to Run an RFP for a Sanitary Board Attorney for the Upcoming 2023-2024 Budget** was made by Frank Ferrari and **SECONDED** by Mark Linville and **UNANIMOUSLY APPROVED**.

- **CONSIDERATION TO ENTER RETAINER AGREEMENT WITH AQUALAW, NAPOLI, SHKOLNIK PLLC AND ROBBINS GELLER RUDMAN & DOWD LLP AT NO COST IN A CLASS ACTION LAWSUIT AGAINST PFAS MANUFACTURERS**

**MOTION to APPROVE Consideration to Enter Retainer Agreement with AquaLaw, Napoli, Shkolnik PLLC and Robbins Geller Rudman & Dowd LLP at no Cost in a Class Action Lawsuit Against PFAS Manufacturers** was made by Frank Ferrari and **SECONDED** by Mark Linville and **UNANIMOUSLY APPROVED**.

- **CONSIDERATION TO APPROVE REQUEST TO CITY COUNCIL FOR \$500,000 ARPA FUNDS TO GO TOWARD FUNDING OF PHASE V UPGRADES**

**MOTION to APPROVE Consideration to Approve Request to City Council for \$500,000 ARPA Funds to go Toward Funding of Phase V Upgrades** was made by Frank Ferrari and **SECONDED** by Mark Linville and **UNANIMOUSLY APPROVED**.

- **CONSIDERATION SEWER ADJUSTMENT FOR THE TOWN OF ANMOORE**

**MOTION to APPROVE Consideration of Sewer Adjustment for the Town of Anmoore** in the amount of \$785.67 was made by Frank Ferrari and **SECONDED** by Mark Linville and **UNANIMOUSLY APPROVED**.

**CONSIDERATION OF REPORTS:**

**Steve Pulice, Interim Chairman:** No report.

**Mark Linville, Vice Chairman:** No report.

**Mr. Ferrari, Board Member:** No report.

**Kim Karakiozis, Treasurer:** Ms. Karakiozis was absent but did provide the Revenue and Expense Report as of January 31, 2023 (unaudited).

**Drew Eddy, Supt. W.W.T.P:** The Discharge Monitoring Report (DMR) will be submitted for the Month of January 2023 with no violations to report. The process treated approximately 301 million gallons of wastewater. The plant received 253,250 gallons of septage. The plant brought in total \$12,762.40 of Revenue from all sources. #1 Raw Pump was shipped out for repair February 1<sup>st</sup>. Daniel Brunn took his Wastewater Operator Class 1 class in January and passed. David Hardy and Stacey Soles attended Wastewater Operator Class III last week. We are waiting on results from that test. WVDEP will be here February 23<sup>rd</sup> for our Lab Annual Inspection. We received the new Sump Pump Controls. Curtis Forinash has the first panel completed.

**John Workman, Supt. Public Works:** Absent.

**James Cann, City Attorney:** No report.

**Dan Ferrell, The Thrasher Group:** Mr. Ferrell has nothing further to report.

**Anthoney Urgo, The Thrasher Group:** Mr. Urgo has nothing further to report.

**Tom Brown, City Engineer:** Mr. Brown stated that he has nothing further to report.

**Ashley Carr, Code Enforcement Director:** No report.

**Will Hyman, Councilman:** No report.

There being no further business to come before the Board, **MOTION** by Mark Linville, **SECONDED** by Frank Ferrari and **UNANIMOUSLY APPROVED** for adjournment of the meeting.

\_\_\_\_\_  
Mark Linville, Vice Chairman

\_\_\_\_\_  
Steve Pulice, Interim Chairman

\_\_\_\_\_  
Frank Ferrari, Board Member

\_\_\_\_\_  
Approved