

Clarksburg Sanitary Board
Regular Meeting
January 10, 2023

The Regular meeting of the Clarksburg Sanitary Board was held on Tuesday, January 10, 2023 at 3:30 P.M. at the Clarksburg Municipal Building, 2nd Floor, City Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Steve Pulice, Interim Chairman.

MEMBERS PRESENT:

Steve Pulice, Interim Chairman
Mark Linville, Vice Chairman
Frank Ferrari, Board Member

ALSO PRESENT:

Kim Karakiozis, Finance Director
Drew Eddy, Superintendent - WWTP
Anthony Urgo, The Thrasher Group
Will Hyman, City Council Representative
Tom Brown, City Engineer
Ashley Carr, Code Enforcement Director
Kelly Lanza, Recording Secretary

ABSENT:

John Workman, Sup. Public Works
Dan Ferrell, The Thrasher Group
James Cann, City Attorney

With roll call taken upon arrival, Steve Pulice, Interim Chairman called the meeting to order.

MOTION to APPROVE JANUARY 10, 2023 MINUTES was made by Mark Linville and **SECONDED** by Frank Ferrari and **UNANIMOUSLY APPROVED**.

DISCUSSIONS/UPDATES:

- **LTCP PHASE IV CONSTRUCTION/CLOSEOUT UPDATE:** Complete aside from NPW pumps. Shipment date is supposed to be January 23rd. Awaiting WVDEP confirmation for walk through date.
- **WEST FORK CO-OP AND PHASE V UPDATE:** West Fork Co-Op is still on hold until the loan money is secured. Thrasher is working on completing the Phase V report. Thrasher will review with Tom and Drew and submit by February 10th.
- **MILFORD AREA PROJECT UPDATES:** Project is being designed. Field explorations are scheduled for January 18. Bid-ready documents will be complete in February. Mr. Ferrari questioned the funding for the project. Mr. Urgo said he talked to Michelle Tonkin at County Commission and sent her a cost breakdown for the project and a schedule fee to be able to use ARPA funds for the project.

CONSIDERATIONS:

- **CONSIDERATION OF AGREEMENT FOR MILFORD AREA PROJECTS:**
Agreement approved contingent upon approval of funds.

MOTION to APPROVE Agreement for the Milford Area Projects Contingent upon the Receipt of ARPA money from the Harrison County Commission was made by Frank Ferrari and **SECONDED** by Mark Linville and **UNANIMOUSLY APPROVED.**

CONSIDERATION OF REPORTS:

Steve Pulice, Interim Chairman: No report.

Mark Linville, Vice Chairman: No report.

Mr. Ferrari, Board Member: No report.

Kim Karakiozis, Treasurer: Ms. Karakiozis stated that we have completed 50% of the budget year as of December 31. Total revenues are at 48.30% as of the end of December and expenditures are at 51.59%. The balance in the Revenue account at the end of December 2022 was \$217,712.05 and the balance of the R&R account was \$211,005.60. Approval of the increased sewer rates is being submitted to the PSC.

Drew Eddy, Supt. W.W.T.P: The Discharge Monitoring Report (DMR) will be submitted for the Month of December 2022 with no violations to report. The process treated approximately 301 million gallons of wastewater. The plant received 249,375 gallons of septage. The plant brought in total \$11,386.74 of Revenue from all sources. Citco was at the Plant Thursday, January 5th to look into our SCADA. They were able to fix the programming and our Maingate is back to working in Auto. #1 Main Raw Pump- Waiting on Pumpman to call about when they can come pick up the pump and take for repair. Currently have the motor for the hoist system at West Electric getting repaired. Once it is repaired, we will be able to lift the pump out whenever Pumpman is ready for it. Was able to finally find the Membranes for our Aerator Diffusers. We were able to order 50 of the Membranes for a cost of around \$3,400. Updated and turned in the Tier II report last week. The Public Advisory is scheduled to be published in the Newspaper January 11th and January 25th.

John Workman, Supt. Public Works: Absent.

James Cann, City Attorney: Absent.

Dan Ferrell, The Thrasher Group: Absent.

Anthoney Urgo, The Thrasher Group: Mr. Urgo has nothing further to report.

Tom Brown, City Engineer: Mr. Brown stated that he was meeting with Patricia from Thrasher regarding funding for he has nothing further to report.

Ashley Carr, Code Enforcement Director: Mr. Carr stated that renewal the MS4 certification is to be renewed in February and need to get the new code officers certified.

Will Hyman, Councilman: No report.

There being no further business to come before the Board, **MOTION** by Mark Linville, **SECONDED** by Frank Ferrari and **UNANIMOUSLY APPROVED** for adjournment of the meeting.

Mark Linville, Vice Chairman

Steve Pulice, Interim Chairman

Frank Ferrari, Board Member

Approved