The Clarksburg City Council met in REGULAR SESSION on Thursday, January 3, 2019 at 6:00 P.M. at the Clarksburg Municipal Building – Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Mayor Goings presiding.

COUNCIL MEMBERS PRESENT:
Gary Bowden
Frank Ferrari
Marshall Goff
Ryan Kennedy
Mayor Catherine Goings

ALSO PRESENT:
Martin Howe, City Manager
James Cann, City Attorney’s Office
Annette Wright, City Clerk

COUNCIL MEMBER(S) ABSENT:
Chad Sigmon
Vice Mayor Jim Malfregeot

Following roll call, the prayer was given and the pledge led by Councilmember Ferrari.

At this time, Council deviated from the agenda for the following presentation: Councilmember Bowden, on behalf of the Mayor and Council, presented United Way of Harrison County Executive Director Tina Yoke and United Way Campaign Chair Brock Malcolm with a proclamation proclaiming January, 2019 as “United Way Month” in the city. Mrs. Yoke expressed appreciation for the City’s support.

MOTION by Councilmember Ferrari, SECONDED by Councilmember Goff for approval of the minutes of the Regular session of Council held on December 17, 2018. MOTION APPROVED UNANIMOUSLY.

Mayor Goings called for petitions, communications and public hearings with the following individual appearing therefor:

Martin Shaffer, 211 N. Sixth Street – appeared before Council to discuss the selling of stolen goods; trespassing. Mr. Shaffer stated that this was the sixth meeting in which he has attended to talk about crime. Mr. Shaffer shared a story wherein an individual was seen pulling siding from a house with the police being contacted therefor and stating nothing was done. Mr. Shaffer again referenced the stolen jackhammer which he spoke of during the previous meetings stating that nothing has been done. Mr. Shaffer again remarked that he did not believe the City was doing its job.

AGENDA ITEM NO. 5: CITY MANAGER’S REPORT/UPDATE

Manager’s Report
January 3, 2019
Submitted by Martin G. Howe

General Updates

1. Demolition –
   a. Stantec Engineering – Stantec began sampling structures for asbestos containing materials on Wednesday, December 12th. The demolition spec books should be completed by the first week in January 2019. To date 27 of the 59 structures to be sampled and/or tested for asbestos containing materials have been completed.
   b. 631 Drummond St. – City Administration is continuing to work with Reclaim Company’s legal counsel to finalize the indemnification to allow for the demolition to move forward.

2. Park Mobile Update – For December 2018 (launched 12/10/18) there were a total of 62 transactions utilizing the new app. Jackson Square had 40% of the transactions while another 34% of transactions were on W. Main Street (2nd to 3rd street block). There was also 2 weeks of free on-street parking during the holiday season. For January 2019 to date 6 transactions have been utilized at various locations.

Economic Development

1. Robinson Grand Performing Arts Center – Administration is continuing to work through the “punch list” with March Westin and WYK Associates
2. Ribbon Cutting – The Vintage Barber Shop – Monday, January 7th, 209 N. 4th Street, Clarksburg, WV @ 11:00 a.m.—12:00 p.m. (noon).

Police and Fire

1. Police –
   a. The Police Civil Service Commission certified the eligibility list on Thursday, December 27th, 2018. There were (8) candidates on the list.
   b. The Chief and I will be hiring a total of six (6) candidates. Five (5) will begin in January and immediately begin the Field Training Officer Program and we anticipate they will be enrolled in the WV State Police Academy in April and the 6th candidate will be hired upon graduation from college in May and then be placed in the State Police Academy in the summer.

FOIA

FOIA - SmartProcure submitted a FOIA request for any and all purchasing records from October, 2018 to current. The Finance Dept. is providing the information

Infrastructure Projects

1. Embankment Failures –
   a. Lower Slip Winding Way – Project is completed. Winding Way has been reopened.
   b. Ascension/Brannon Street – Project is 99% complete. Minor maintenance is still required, therefore Ascension is still closed.
   c. Upper Winding Way – Project was awarded to Rock Forge Bridge Co. on Nov. 1, 2018. Contractors are still waiting on overhead utility relocation.
   d. Leon Street - Due to the discovery of old mine voids, Ascent Consulting and Engineering, is increasing the project scope to adequately assess the subsurface condition. Additional duties will include a minimum of two (2) borings, mine void stabilization and full time project inspection.
   e. Clay St. near Maud St. and the W.Va Avenue at N. 19th Street areas are continuing to be monitored throughout the winter months.
   f. Chestnut St. near Kramer Drive – design will be reconsidered in the spring of 2019.

Events

1. Upcoming events at the RGPAC –
   a. Movie – “The Harry Potter & The Sorcerer’s Stone” Saturday, January 5th
   b. Movie – “Indiana Jones: Raiders of the Lost Ark” Sunday, January 13th
   c. Inner Sun by Koresh Dance Company. Saturday, January 26th at 7:30p.m.

UNFINISHED BUSINESS:

MOTION by Councilmember Ferrari, SECONDED by Councilmember Bowden for approval of the above-captioned bond authorizing ordinance on second reading. MOTION APPROVED UNANIMOUSLY.

NEW BUSINESS: None.

COUNCIL COMMENTS:

Mayor Goings: Thanked everyone for the work and efforts with the successful New Year’s Eve celebration; informed that she would be working with the City Manager on the scheduling of a strategic planning session to possibly be held on a weekend at the RGPAC.

Councilmember Bowden: Concurred with Mayor Goings concerning the scheduling of a strategic planning session.

Councilmember Kennedy: Wished everyone a Happy New Year; expressed appreciation to the Mayor for scheduling a strategic planning session stating that a high priority of Council should be to deal with the perception that the City is not protecting its citizens adequately and to support our police in doing their jobs; shared a story wherein strung-out individuals were coming into neighborhood yards.

Councilmember Ferrari: With regard to the strategic planning session, noted the upcoming budget preparation stating that Council should be prepared to present ideas to the City Manager, as well as long-term projects.

There being no further business to come before Council, MOTION by Councilmember Ferrari, SECONDED by Councilmember Goff and APPROVED UNANIMOUSLY for adjournment.

Catherine A. Goings, Mayor

Approved: January 17, 2019

Annette M. Wright, City Clerk