

**CLARKSBURG WATER BOARD
REGULAR BOARD MEETING**

**** AGENDA ****

WEDNESDAY, NOVEMBER 8, 2023 – 3:00 P.M. (EDT)

**CLARKSBURG WATER BOARD TREATMENT PLANT BUILDING
1001 SOUTH CHESTNUT STREET, CLARKSBURG, WV 26301**

I. WELCOME

II. PLEDGE OF ALLEGIANCE

III. CALL TO ORDER

IV. CALL OF ROLL

V. COMMUNICATIONS AND PUBLIC COMMENTS – *Persons speaking during Public Comments may address the Clarksburg Water Board (CWB) on any matter within the CWB’s jurisdiction. Comments are limited to five (5) minutes. If individuals wish to speak, please fill out a "Speaker's Slip" and submit it to the General Manager before the meeting. State law generally prohibits the CWB from taking action on any issue not included on the agenda. Concerns presented may be added to the next agenda or referred to staff.*

VI. READING AND APPROVAL OF MINUTES

- Consider the minutes of the Regular Board Meeting on Wednesday, October 25, 2023.

VII. SPECIAL GUESTS

- Representatives from U.S. Fish and Wildlife Service, American Rivers, and West Virginia Department of Commerce, Division of Natural Resources will present an update on the Hartland Dam Project and other activities along the West Fork River.

VIII. FINANCIAL ITEMS

- Consider the Monthly Chemical Cost Report for the month ending October 31, 2023. – Water Treatment Plant Superintendent Robert “Bob” Davis

- Consider the Vendor History Reports for the month and year-to-date ending October 31, 2023. – Director of Finance Jason Ferrell
- Consider the Unaccounted-For-Water Loss Report for the month ending October 31, 2023. - Director of Finance Jason Ferrell

IX. GENERAL MANAGER'S REPORT AND BUSINESS MATTERS

- High Service Pump Variable Frequency Drive (VFD) Project
 - Project Update
- Lead Service Line Response
 - Lead Database and Material Inventory Update
 - Corrosion Control Study Update
- Chestnut Street Water Line Replacement Project
 - Project Update
 - Consider all invoices, pay requisitions, and change orders.
- Water System Improvements Project - Phase 3A
 - Project Update
 - Consider all invoices, pay requisitions, and change orders.
- Snake Hollow Road Water Line Project
 - Project Update
- Second Street Pump Station Project
 - Project Update
- TTHM Removal Project
 - Project Update
- Early Warning Monitoring Installation Project
 - Project Update

- General Manager Reports
 - This agenda item is reserved for the General Manager to give reports on matters that don't require official action by the Board of Directors.
- Property Transfer to the State of West Virginia
 - Consider authorizing the General Manager to negotiate a property transfer of CWB property to the State of West Virginia to facilitate public recreation facilities along the West Fork River, to be owned, constructed, and operated by the West Virginia Department of Commerce, Division of Natural Resources.
- Unclaimed Property near Hartland Dam
 - Consider authorizing the General Manager to negotiate acquisition of unclaimed, untitled property for dam maintenance access and transfer to the State of West Virginia to facilitate public recreation facilities along the West Fork River, to be owned, constructed, and operated by the West Virginia Department of Commerce, Division of Natural Resources.
- Annual Christmas Stipend
 - Consider an annual Christmas stipend for all employees.
- Meeting Schedule for November 2023 and December 2023
 - Consider setting a meeting schedule for the remainder of November 2023 and December 2023.
- Pending Litigations
 - Discussion of Pending Litigations. - *This agenda item may be discussed in Executive Session, under West Virginia Code 6-9A-4 (12) - Attorney/Client Privilege.*

X. BOARD MEMBER REPORTS AND BUSINESS MATTERS

- Board Member Reports/Comments

XI. ADJOURNMENT

NOTICE OF NEXT MEETING

The next scheduled Board Meeting is set for 10:00 A.M. (EDT) on Thursday, December 14, 2023, in the Board Room, located on the first floor of the Clarksburg Water Board Treatment Plant Building, 1001 South Chestnut Street, Clarksburg, West Virginia.

CERTIFICATE

I, the undersigned authority, do hereby certify that this agenda was posted on the front door of the Clarksburg Water Treatment Plant Building, 1001 South Chestnut Street, Clarksburg, West Virginia at 3:32 P.M. (EDT) on Friday, November 3, 2023.

Copies of this agenda have been provided to those members of the media requesting such information.


Jason L. Myers, General Manager

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The Clarksburg Water Board is committed to complying with the Americans with Disabilities Act. The Clarksburg Water Board Treatment Plant Building is wheelchair accessible with specially marked parking available. Persons with disabilities who plan to attend this meeting or may need assistance are requested to contact the Clarksburg Water Board at (304) 623-3711.