

CLARKSBURG POLICE CIVIL SERVICE COMMISSION

DATE: THURSDAY, SEPTEMBER 8, 2022

TIME: 11:00 A.M.

PLACE: COUNCIL CHAMBERS
(2nd FLOOR)
CLARKSBURG MUNICIPAL BUILDING
222 WEST MAIN STREET
CLARKSBURG, WV

A G E N D A

1. CALL TO ORDER
2. APPROVAL OF MINUTES OF COMMISSION MEETING OF:
MARCH 17, 2022
3. UNFINISHED BUSINESS
4. NEW BUSINESS:
 - A. REVIEW AND CONSIDERATION OF BACKGROUND
INFORMATION REGARDING POLICE DEPARTMENT
APPLICANTS
5. ADJOURNMENT

POLICE CIVIL SERVICE COMMISSION
March 17, 2022

The Police Civil Service Commission met on Thursday, March 17, 2022 at 10:00 a.m. in Council Chambers, 2nd Floor, Clarksburg Municipal Building, 222 West Main Street, Clarksburg.

Members Present: Gary Keith, Chairman
Roger Diaz (*via telephone*)
Arch Benninger

Also Present: Harry Faulk, City Manager
Chief Mark Kiddy
Members of the CPD
Annette Wright, City Clerk/Secretary

The meeting was called to order by Chairman Gary Keith with attendance taken upon arrival.

MOTION by Mr. Benninger, **SECONDED** by Mr. Diaz for approval of the minutes of the October 14, 2021 meeting. **MOTION APPROVED UNANIMOUSLY.**

UNFINISHED BUSINESS: NONE.

NEW BUSINESS:

A. CONSIDERATION OF UPDATING ELIGIBILITY LIST IN ACCORDANCE WITH RULE 4.03 OF THE RULES AND REGULATIONS OF THE POLICE CIVIL SERVICE COMMISSION OF THE CITY OF CLARKSBURG

With the current eligibility list now exhausted, the Chief and Secretary presented the attached draft advertisement setting forth the dates of Saturday, May 14, 2022 and Saturday, May 21, 2022 for the physical ability test and written test. Concluding brief discussion, **MOTION** by Mr. Benninger, **SECONDED** by Mr. Diaz for approval of the referenced ad and the dates set forth therein. **MOTION APPROVED UNANIMOUSLY.**

B. CONSIDERATION OF TESTING FOR THE RANK OF SERGEANT

Concluding brief discussion, **MOTION** by Mr. Diaz, **SECONDED** by Mr. Benninger to schedule the Sergeant exam for the latter part of April, 2022 and to contract with Ms. Boggs therefor. **MOTION APPROVED UNANIMOUSLY.**

There being no further business to come before the Commission, **MOTION** made by Mr. Diaz, **SECONDED** by Mr. Benninger and **APPROVED UNANIMOUSLY** for adjournment.

Chairman or Vice Chairman

Annette Wright, City Clerk

Approved

CITY OF CLARKSBURG POLICE OFFICER



If interested in becoming a Clarksburg Police Officer please appear on one of the following dates:

NOTICE OF PHYSICAL ABILITY TEST & WRITTEN TEST

DATE: SATURDAY, MAY 14, 2022
TIME: 9:00 A.M.
PLACE: ROBERT C. BYRD HIGH SCHOOL
One Eagle Way
Clarksburg, West Virginia
(Written Test to follow on the same date)

NOTICE OF PHYSICAL ABILITY TEST & WRITTEN TEST

DATE: SATURDAY, MAY 21, 2022
TIME: 9:00 A.M.
PLACE: ROBERT C. BYRD HIGH SCHOOL
One Eagle Way
Clarksburg, West Virginia
(Written Test to follow on the same date)

It is recommended that applicants wear comfortable clothes and shoes for this testing. All applicants must present photo identification and sign a Release at the time of the Physical Ability Test. Physical ability requirements are available on our website at www.cityofclarksburgwv.com.

APPLICANT REQUIREMENTS:

- 18 years old and not more than 40 years old on date of application
- High school diploma/GED
- United States citizen
- Successfully complete various mandatory examinations

Starting pay for a Probationary Police Officer is \$45,009. After the one (1) year probation period, Police Officers will receive an annual salary of \$48,827.

Questions, call City Clerk Annette Wright @
304-624-1673 or e-mail awright@cityofclarksburgwv.com

Attachment to March 17, 2022 PCSC Minutes