

CLARKSBURG PARKING AUTHORITY

City Council Chambers
222 West Main Street
Clarksburg, WV 26301

August 15, 2023
10:30 A.M.

AGENDA

1. ROLL CALL
2. MEETING MINUTES
 - A. July 5, 2023
3. PUBLIC COMMENT
4. UNFINISHED BUSINESS
5. NEW BUSINESS
 - A. CLARKSBURG PARKING BUILDING PRELIMINARY STAFF ENGINEERING REPORT AND DISCUSSION.
 - B. DISCUSSION AND RECOMMENDATION REGARDING REMOVAL OF ALL DOWNTOWN PARKING METERS.
 - C. CENTRAL BUSINESS DISTRICT PRIVATE PARKING LOT SIGNAGE REGULATION RECOMMENDATION.
6. ANNOUNCEMENTS
7. ADJOURNMENT



CITY OF CLARKSBURG

WEST VIRGINIA

OFFICE OF
CITY MANAGER

City of Clarksburg Economic Development Department Memorandum

FROM: John Whitmore, Director of Economic Development

TO: Clarksburg Parking Authority

RE: August 15, 2023 Parking Authority Meeting Agenda Items

The City of Clarksburg Parking Authority meeting scheduled for August 15th includes three new items for consideration. This memorandum and attached draft parking study provides staff context for these items.

ITEM A

City Engineer Tom Brown has reviewed existing documentation of known parking garage problems (pooling water, corrosion, etc.). Mr. Brown will be providing an update on the current status of the parking building and planned engineering studies to occur.

ITEM B

As discussed in July, the current Central Business District on-street parking meters are actively discouraging commerce in the city. The City of Clarksburg Administration would like to remove all meters and move to a 2-hour free parking concept for the entire downtown. Methods for enforcement will be discussed at the meeting, including chalking tires and automated systems. Staff would like to provide City Council with a recommendation from the Parking Authority to move to a new short-term parking solution for on-street parking spaces.

ITEM C

Currently, off-street parking lots are not required to provide any signage regarding operations and potential for private enforcement against illegal parking space occupancy. Staff would like to receive guidance from the Parking Authority in drafting ordinance language to regulate private off-street parking lots to include legible signage near the entrance to the private parking lot that provides pricing, potential penalties, and local operator contact information. Additional recommendations from the Authority can also be considered.

Thank you and I look forward to seeing everyone on Tuesday the 15th.