



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

November 3, 2016

Submitted by Martin G. Howe

General Updates

1. Demolition – Received three (3) quotes to raze 206 Tuna Street, 141 E. Main Street and 516 S. 3rd Street. The lowest quote was submitted by Reclaim, Inc. in the amount of \$44,450. I recommend Council award the contract utilizing Governors Community Partnership Grant (\$13,000) and Stabilization Fund (\$33,000).
2. W. Pike Street at N. Florence Intersection/Radius Improvement –
 - a) Reclaim has completed the asbestos abatement of 514 E. Pike Street. Due to the size of the structure they started demolition by hand on Wednesday, November 2nd. As of Wednesday, November 2nd, the roof structure had been removed and the completion date will be the week of November 7th.
 - b) The contract was executed on Thursday, November 3rd with Green River Group, LLC, Morgantown, WV. The contractor is scheduled to begin the radius improvements immediately following completion of the demolition and will take approximately two (2) weeks to complete.
3. Lowndes Hill Project – Bear Contracting has now combined two (2) phases of the project and are now performing substantial improvements to the portion of South 2nd Street to the Exit from the YMCA. Improvements include full depth repair and new curbs as a prelude to concrete slab milling and full width paving. Exit road from the YMCA is now being used as the entrance and exit to the YMCA with the use of traffic signals.
4. LCAP – Landfill Closure Assistance Program - AFP Log began timbering our Landfill area Friday, October 28th and anticipated to be completed the week of November 7th.
5. YMCA – Bids were opened on Tuesday, November 1st at 4:00 p.m. There were three (3) bids submitted. The low bid was submitted by City Plumbing & Heating, Morgantown, WV in the amount of \$134,900.00. The administration recommends awarding the bid to City Plumbing & Heating.
6. The replacement of approximately 150 LF of a concrete wall along Fairmont Avenue in the rear of 1603, 1609, 1613, and 1615 W. Pike Street is in crucial need. Contractor is prepared to start immediately. Recommend council waive competitive bidding and award the contract to S.W. Group, LLC of Grafton, WV in the amount of \$94,414.53.
7. Fall Clean-Up – The three (3) week Fall Clean-Up ends Friday, November 4th. As of Wednesday, November 2nd, we have picked up 210 tons which is approximately 7 ½ tons more than last year.

Sanitary Board

1. Hewes Avenue – Storm Drainage and Sanitary Sewer Modification Project-The bid opening was held on Wednesday, October 19th at 2:00 p.m., three (3) bids were submitted. The lowest bid was submitted by Green River Group, LLC, Morgantown in the amount of \$270,530. The Sanitary Board awarded the project on Friday, October 21st and conducted a pre-construction meeting and contract signing on Wednesday, October 26th. The contractor will mobilize equipment and supplies starting the week of November 7th. Scheduled for completion first week of January 2017.
2. Contractor is continuing with cleaning of 3860 LF on sanitary sewer along the West Fork River trunk line.

Economic Development

1. Palace Building – “The Palace on Main” project – The City and the Clarksburg-Harrison Regional Housing Authority is accepting Public comments until November 30, 2016 on the Environmental Review and Finding of No Significant Impact as well as Request for Release of Funds to undertake the Palace on Main project.
2. Ribbon Cuttings –
 - a) United Technical Center Cosmetology School located at 251 Marietta Street, Clarksburg, Friday, November 4th at 11:00 a.m.
 - b) 6th Street Salon located at 107 N. 6th Street, Clarksburg, Wednesday, November 9th at noon.
 - c) Body, Mind Massage & Scents of Touch Ribbon Cutting located at 113 S. 4th Street, Monday, November 14th at noon.
 - d) Allstate Agency-Spadafore Insurance located at 1201 East Pike Street, Clarksburg, Thursday, November 17th at noon.

Police and Fire

Police –

1. Civil Service – There are ten (10) remaining candidates eligible through the Civil Service process.
 - a) Polygraph Testing – At this time eight (8) candidates have completed polygraph testing and two (2) candidates still need to be tested.
 - b) Psychological tests are scheduled for all ten (10) candidates the week of November 14th.
 - c) Civil Service Commission will meet in late November or early December to review the results then move to the interview phase prior to certifying the eligibility list.
2. Ordered four (4) new cruisers for the Police Department. Purchased thru the State Bid Purchasing Plan.