



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

July 7, 2016

Submitted by Martin G. Howe

General Updates

1. Jackson Square Restroom Renovation – HVAC unit has been installed outside of the building, interior framing is complete, proceeding on Handicap ramp installation, floor installation scheduled for the week of July 18th, project still scheduled to be completed by July 30th with the exception of temporary ramp railings.
2. Dozer – The Administration recommends authorizing the purchase of a 2014 Case Model Dozer from State Equipment Company for the amount of \$225,956.
3. Waldomore –
 - a) Mountain State Electrical is expected to complete their portion of work by mid-July.
 - b) The plaster contractor, J & J Drywall, is anticipated to be completed by the end of August.
 - c) A change order has been approved to replace two (2) additional doors as well as some flooring.
 - d) The remaining flooring and painting is scheduled to be completed during September.
4. Demolition – As a reminder the timeline for the TIF Demolition Project is as follows:
 - a) Pre-bid Meeting – Wednesday, July 13th
 - b) Bid Opening - Wednesday, July 20th
 - c) Council Consider Awarding Bids – Thursday, July 21st

Economic Development

Robinson Grand Performing Arts-Center – The Administration solicited quotes from seven (7) abatement companies, three (3) submitted quotes. The Administration recommends that Council authorize Cira and Associates Consulting. The contract is in the amount of \$9,832.

Events

1. The 5k Glow Run benefiting the West Virginia Italian Heritage Festival will be Saturday, July 18th at 9:00 p.m. Following the Glow Run there will be a celebration held in Jackson Square “Glow in the Square”.
2. Ribbon Cutting – Harrison County YMCA Whole Kids Foundation Community Garden, Monday, July 11th at Noon.
3. Dedication – “Brothers of Hope Playground” at Clarksburg City Park on Friday, July 8th at 11 a.m.