

MINUTES**DECEMBER 19, 2013**

The Regular Meeting of the City of Clarksburg Board of Park Commissioners was held on Thursday, December 19, 2013 at 4:00 p.m. The Meeting was held at the Park Office located at 1 Clarksburg Park Way, Nutter Fort, West Virginia.

MEMBERS PRESENT

Mark Audia, President
 John Angiulli, Vice President
 James Larry
 Kelley Davisson

MEMBER ABSENT

Michael Shaffer, (excused)

ALSO PRESENT

John Cooper, Superintendent
 John Romano, Pony Baseball League
 Bryan Hogue, Pony Baseball League
 Adam McPherson, Pony Baseball League

GUESTS

John Romano, President of the Harrison County Pony League, along with Board members; Brian Hogue and Adam McPherson appeared before the Board to discuss different issues regarding the Pony Baseball League. Mr. Romano spoke about the work in progress on the field and to bring up a couple of issues:

1) The Pony League has grown with 352 returning kids, Salem Pony League will bring three teams around 30 kids to join the Harrison County Pony League; which will be around 375 – 380 kids. Mr. Romano stated there are not enough fields for all the teams to play baseball and last season; tried to start the season two weeks early. He also stated that eight teams (T-Ball League) are playing at the Nutter Fort School.

Mr. Audia asked if Salem, Lost Creek, Mt. Clare, etc. was letting them use any of the fields and Mr. Romano stated no they were not. They use fields at Good Hope and South Harrison and that is a different division.

Mr. Romano stated that he contacted Chad Barker, President of the Central Little League that uses the fields at the Veteran's Memorial Park to set up a meeting with him, Chad and couple of Board Members to discuss the possibility of bringing the kids together. Mr. Barker rejected the idea. Mr. Romano stated that most of the surrounding counties are Pony Leagues.

Mr. Audia recommended that the Superintendent to set-up a meeting with Mr. Barker, Mr. Romano and Board Members to discuss this issues.

2) Mr. Romano would like to use the fields at the Veteran's Memorial Park for practice and games since Central Little League is not utilizing all the fields at all times. The Pony League would like to use the fields 2-3 days a week and every other weekend and fix the fields in a couple of weekends.

A discussion of using the NVAC Field and CCP Softball Field as a possibility for the 13-14 year old league to play games and practice on that field. The only issue with using NVAC is that parking is limited and it has no lights on the field.

Mr. Romano also requested the possibility of building another concession stand on the little field if the Park Board would put in the water/sewage, regarding the Electric, the Superintendent would have to check with Mon Power.

The wooden walkway between the fields needs repaired.

MINUTES

MOTION by Mr. Larry, seconded by Ms. Davisson and unanimously passed to approve the Minutes of the Regular Meeting of November 21, 2013.

**MINUTES
PAGE 2
DECEMBER 19, 2013**

FINANCIAL REPORTS

MOTION by Mr. Larry, seconded by Mr. Angiulli and unanimously passed to accept the Financial Reports as presented.

SUPERINTENDENT'S REPORT

Splash Zone

The representatives of Miracle, Taylor Sports, Paddock Pool Company, and March Westin have been informed of Board's decision and expectations regarding the modifications to the Miracle Slide in the lap pool of Splash Zone. No reply as of this date.

The spare motors have been delivered with delivery of the Crab floatable, Clown Fish Slide and Pelican Spray expected in January.

Louis Johnson VAMC Parking

The VAMC has been advised of our offer of a total of 221 leased parking spaces at Veteran's Memorial Park. The VAMC are working on their proposal.

Playground Equipment Purchase

The new play structures have been delivered.

Bathhouse Project

City Construction has relocated the drain and replaced the tile in the men's dressing room.

Communication has been made with WYK and City Construction with a copy to the City Attorney stating that the heater in the concession stand does not work and the ventilation system issue must be corrected as soon as possible.

LWCF Grants

Cost estimates on three shelter types are a Hip End, Laminated Curve Beam and Laminated Rainbow arch Gable. The Superintendent presented photos, costs and dimensions for their review and was discussed. The Board decided on the 40'3" x 68' Laminated Curved Beam Structure and the Superintendent will put out for bid.

Also these shelter styles can also be adapted for the Amphitheater in the cost range between \$11,000 and \$15,000.

Regarding the new LWCF grant application; we have been informed that it would improve our chances of obtaining a grant if we submitted two grant applications. Presently finalizing costs of projects.

2014-15 General Fund Budget

The Superintendent requested input on the 2014-15 General Fund Budget with items to be included:

- Funding for National Night Out Event
- Increased funding for Playground Drinking Fountains
- Funding for Babe Ruth Super Regional Tournament
- Office Roof Replacement
- Increased funding for Supplies and Materials
- Smartphone for Recreation Coordinator

**MINUTES
PAGE 3
NOVEMBER 21, 2013**

SUPERINTENDENT'S REPORT (CON'T)

Amphitheater

An offer for Thomas Rett for June 13, 2014 for \$27,000 with a \$5,000 a bonus upon a sell-out. Waiting to hear back from Agent.

Community Partnership Grants

Dog Park Drinking fountain and Water Line Installation will begin as soon as possible.

Also, remaining funds will be combined with donations from Dog Park events to purchase equipment.

New grant applications will be submitted to include: Pool Parking Area paving, CCP Soccer Field Lighting and Aquatic Center Supplies and Materials.

Veteran's Memorial Park Water Line Project

The Clarksburg Water Board has agreed to install water line with the Board purchasing materials.

A list of materials is being compiled at this time with work being started as weather permits.

Miscellaneous

Basketball backboards at our parks and playgrounds are being painted as weather permits.

Estimates are being secured for HVAC upgrades to the Bathhouse and Amphitheater Concession/Restrooms.

"Holiday Mini golf" in cooperation with the Mayor's Youth Council began on November 30. Santa made an appearance on Saturday December 14. The last "Holiday Golf" will be Saturday, December 21.

Applications are currently being accepted for summer employment.

Obtaining number of stumps in parks and playgrounds for removal. Once complete and cost estimate secured, work will begin.

Continue to work on estimates for HVAC at Pool and Amphitheater.

Awaiting WV State Contract release on trucks to recommend purchase of truck and mowing tractor.

Executed agreements have been received from WV DOT completing the property exchange and easements at Veteran's Memorial Park.

MOTION by Mr. Angiulli, seconded by Ms. Davisson and unanimously passed to accept the Superintendent's Report as presented.

OLD BUSINESS

The Superintendent requested the Board's input regarding the Summer Playground Program's future as it has suffered with low attendance for several years. The Board talked about eliminating some parks and continue the Summer Playground Program at the most attended sites.

J. Rods Vending agreed to the option year for the Amusement Games at the River Bend Mini Golf Building.


The Superintendent will allow the Mr. Vends Contract for the Pop/Snack machines Contract to expire. The Park Board will run the pop machines.

MINUTES
PAGE 4
NOVEMBER 21, 2013

Meeting adjourned 5:30 p.m.



Kellie Lewis, Secretary



Mark Audia, President