

OCTOBER 6, 2016

The Clarksburg City Council met in REGULAR SESSION on Thursday, October 6, 2016 at 7:00 P.M. at the Clarksburg Municipal Building – Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Mayor Goings presiding.

COUNCIL MEMBERS PRESENT:

Gary Bowden
Robert Caplan
Ryan Kennedy
Sam Lopez
Chad Sigmon
Vice Mayor Jim Malfregeot
Mayor Catherine Goings

ALSO PRESENT:

Martin Howe, City Manager
Greg Morgan, City Attorney
Annette Wright, City Clerk

The prayer was given and the pledge led by Councilmember Kennedy.

MOTION by Vice Mayor Malfregeot, **SECONDED** by Councilmember Caplan for approval of the minutes of the Regular session of Council held on September 15, 2016. **MOTION APPROVED UNANIMOUSLY.**

Council deviated from the agenda for the following presentations:

- Former Mayor and Councilmember James Hunt presented Sarah Reed, daughter of Officer Bill Reed and Rhonda Reed, with the 2016 Rex B. Hunt Memorial Scholarship in the amount of \$500.00.
- Councilmember Caplan, on behalf of the Mayor and Council, presented Fire Chief Rick Scott with a proclamation proclaiming October 9-15, 2016 as “Fire Prevention Week” in the city of Clarksburg. Chief Scott apprised of the various activities planned by the Clarksburg Fire Department in recognition of the same.
- Councilmember Bowden, on behalf of the Mayor and Council, presented Camille Fenz and others with a proclamation proclaiming October as “Domestic Violence Awareness Month” in the city of Clarksburg.
- Councilman Sigmon, on behalf of the Mayor and Council, presented a proclamation proclaiming October as “Breast Cancer Awareness Month” in the city of Clarksburg.

Mayor Goings called for petitions, communications and public hearings with the following individual appearing therefor:

Rev. Nora Becker- Christ Episcopal Church, 123 S. Sixth Street – appeared before Council to invite Council to an event at Jackson Square on Thursday, October 13th from 6:30 p.m. to 7:30 p.m. for a gathering of praise and prayer for our community. Rev. Becker apprised that the event was open to all and encouraged attendance.

AGENDA ITEM NO. 5: **CITY MANAGER’S REPORT/UPDATE**

October 6, 2016

Submitted by Martin G. Howe

General Updates

1. Demolition –
 - a) Contracts 1 & 2 – Reclaim has completed the asbestos abatement and has started razing structures on Lee Avenue. Reclaim’s equipment is staged at 1512 W.Va. Ave. to start there next.
 - b) Bid opening was Tuesday, October 4th at 2:00 p.m. Three (3) contractors submitted bids. The lowest bid was submitted by Reclaim in the amount of \$89,998.00. The administration recommends awarding this bid and utilizing the TIF funds.

2. 2016 Milling and Paving – Milling began on Wednesday, September 21st and paving Monday, September 26th. The contractor is 90% completed. We are anticipating paving the Municipal Moose Lot on Saturday, October 8th and stripping of the lot on Monday, October 10th.
3. Lowndes Hill Project- Bear Contracting will begin the surface repair phase Monday, October 10th and Tuesday, October 11th. The roadway will be completely closed to through traffic except for YMCA traffic. The YMCA traffic will enter and exit from the Chestnut Hills Van Buren Street side on Monday, October 10th. Then beginning Tuesday, October 11th the YMCA traffic will enter and exit from the downtown portion of 2nd Street. Message boards will be properly displayed. The project will be completed by the end of the month.
4. Sycamore Street Bridge – Scheduled to begin setting the launching beam on Thursday, October 6th. The beams for the bridge are scheduled to be delivered Tuesday, October 11th leaving three (3) weeks to complete deck preparation, pave and setting of the guard railing. This project is on track for completion by the end of the month.
5. Fall Clean-Up – The City’s Annual Fall Clean-Up will begin Monday, October 17th and run three consecutive weeks ending Friday, November 4th. Full details and route schedule is posted on the City’s website as well as social media sites.
6. Pike Street – The WVDOH’s contractor has completed paving of Pike Street from Oak Street to N. 27th Street (Adamston). The contractor is completing miscellaneous items such as pavement markings.
7. W. Pike Street at N. Florence Intersection/Radius Improvement – The radius improvement project is out to bid. The bid opening is Tuesday, October 11 and Council to consider awarding bid Thursday, October 20th.
8. Employee Benefits – Executed an MOU with Salem International University to offer special affordability tuition for employees for undergraduate and graduate class/programs.

Economic Development

1. State Office Complex – Dedication Ceremony is tentatively set for Monday, October 31st at 3:30 p.m.

Sanitary Board

1. Hewes Avenue – Storm Drainage and Sanitary Sewer Modification Project in preparation for Robinson Grand Performing Arts Center along Hewes Avenue.
 - Pre-bid will be on Wednesday, October 12th
 - Bid opening will be on Wednesday, October 19th at 2:00 p.m.
 - Sanitary Board will meet on Thursday, October 20th to consider awarding contract

Police & Fire

1. Police –
 - a) Received notification our grant within the Task Force was reduced \$2,000
 - b) Police Civil Service Commission -
 - i) The written test was conducted on Wednesday, September 28th at 6 p.m. at the Senior Citizens Center for those twenty (20) whom successfully passed the physical ability test. Eleven (11) candidates appeared to take the test with ten (10) passing.
 - ii) Pre-polygraph questionnaires were to be completed by Wednesday, October 5th.
 - iii) The Chief is in the process of scheduling the polygraphs as well as the psychological tests immediately. Upon receiving these results as well as the backgrounds, we will schedule a Civil Service Commission meeting to review the results and findings.
2. Fire –
 - a) The CFD was awarded \$7,000 from the FY 2016 Homeland Security Grant Program to fund spill kits, decon pool and two (2) laptops.
 - b) 1998 Aerial Truck (ladder) underwent its annual inspection on Monday, October 3rd to insure compliance and safety. The truck is in compliance with NFPA standards.

- c) All five (5) pumper trucks and aerial truck were also pump tested and passed on Wednesday, October 5th.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. CONSIDERATION OF A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACTUAL AGREEMENT WITH THE DIVISION OF JUSTICE & COMMUNITY SERVICES TO RECEIVE AND ADMINISTER A JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF \$20,000 FOR A PREVENTION RESOURCE OFFICER AT ROBERT C. BYRD HIGH SCHOOL**

MOTION by Vice Mayor Malfregeot, **SECONDED** by Councilmember Lopez for adoption of the above-captioned resolution. **MOTION APPROVED UNANIMOUSLY.**

- B. CONSIDERATION OF AWARD OF BID FOR DEMOLITION AND ASBESTOS ABATEMENT OF SIX (6) STRUCTURES**

MOTION by Councilmember Caplan, **SECONDED** by Councilmember Lopez to award the bid for demolition and asbestos abatement of the following six (6) structures: 514 East Pike Street, 764/766 West Pike Street, 130 Haymond Highway, 134 Haymond Highway, 141 ½ Washington Avenue and 143 ½ Washington Avenue to Reclaim in the amount of \$89,998.00 utilizing monies from the TIF Fund. **MOTION CARRIED 6-0 with Councilmember Kennedy abstaining due to client relationship.**

- C. CONSIDERATION OF A PETITION FILED BY WILLIAM PATSY REQUESTING THE REZONING OF HIS BUSINESS PROPERTY LOCATED AT 236 MILFORD STREET FROM A B (BUSINESS)-1 STATUS TO A B (BUSINESS)-3 STATUS**

MOTION by Vice Mayor Malfregeot, **SECONDED** by Councilmember Caplan to forward the above-captioned petition to the Planning & Zoning Commission for their review, public hearing and recommendation. **MOTION APPROVED UNANIMOUSLY.**

COUNCIL COMMENTS:

- Mayor Goings: Shared that she has received many calls expressing appreciation to the City for the paving; presented a Certificate that the City received from the Sons of the Revolution for the clean-up and flag replacement at the Daniel Davisson Cemetery; noted the letter from the Harrison County Commission concerning the appointment to the HCDA; advised that the City Christmas party for the employees would be held on Friday, December 16th at St. James Church and asked if Council would again donate \$30.00 toward the same.
- Vice Mayor Malfregeot: Noted the Jimbo Fisher sign that is now displayed over the parking garage.
- Councilmember Lopez: Noted the benefits of the TIF Program and the many successful Brownfields projects.
- Councilmember Caplan: Expressed appreciation for the City's participation in the RCB Homecoming Parade; noted the several ribbon cuttings that have taken place; commended the work of the SCAD and Drug Task Force in getting drugs off the streets.
- Councilmember Kennedy: Thanked everyone for attending this evening's meeting; noted the upcoming Anti-drug presentation by the Sheriff's Department and Meet the Candidate Night.

There being no further business to come before Council at this time, **MOTION** by Vice Mayor Malfregeot, **SECONDED** by Councilmember Lopez and **APPROVED UNANIMOUSLY** for adjournment.

Catherine A. Goings, Mayor

Approved: October 20, 2016

Annette M. Wright, City Clerk