



OFFICE OF  
CITY MANAGER

# CITY OF CLARKSBURG

WEST VIRGINIA

## Manager's Report

May 5, 2016

Submitted by Martin G. Howe

### General Updates

1. Surplus Vehicles – Eighteen (18) surplus vehicles were posted online with [govdeals.com](http://govdeals.com). Auction concluded on Friday, April 29<sup>th</sup>. All vehicles sold at a total of \$55,408.12, which was more than projected.
2. Sidewalk Improvement Program – The City began accepting applications for the 2016 program on Monday, May 2, 2016 and will continue through Wednesday, June 1, 2016 or until budgeted funds are exhausted. To date we have received 6 applications for approval equating to \$12,500 out of the \$20,000 budget.
3. Jackson Square Restroom Renovation – Project is currently out to bid.
  - a) Mandatory Pre-Bid Meeting – Wednesday, May 11<sup>th</sup> at 2 pm.
  - b) Bid Opening – Wednesday, May 18<sup>th</sup> at 2 pm.
  - c) Council will consider transferring stabilization fund monies to the Parking Authority – Wednesday, May 18<sup>th</sup>.
  - d) Parking Authority will consider awarding bid Thursday, May 19<sup>th</sup>.
4. Elk Creek Clean-up – RDR Energy will be partnering with the City to do a clean-up of the Elk Creek River bank. The area of clean-up will begin behind their business located at 120 Hewes Avenue and continue south ending at the Main Street Bridge between E.B. Saunders Way and Monticello Avenue. The project is estimated to take two (2) weeks at 50 hours per week + equipment. The labor/time/equipment cost to be donated is estimated at \$21,600.00. The project is to start in late May, weather permitting.

### Economic Development

1. Infrastructure - Lowndes Hill/Sycamore Street Project – Bid tabulations and letter of recommendations sent to USDA for approval. Upon approval Council will consider awarding bids May 18<sup>th</sup>. We are anticipating having the USDA Bond closing the week of May 23<sup>rd</sup>.
2. Ribbon Cuttings –
  - a) Woof & Dargon Gaming – Wednesday, May 11<sup>th</sup> at 12:00 noon, located at 332 W. Main Street, Clarksburg.
  - b) The Caboose – Monday, May 16<sup>th</sup> at 12:00 noon, located at 641 E. Pike Street, Clarksburg.
  - c) Boost Mobile by Preferred Wireless – Thursday, May 26<sup>th</sup> at 12:00 noon, located at 532 W. Main Street, Clarksburg.

### Sanitary Board

1. Storm and Sanitary Line upgrades in Hewes Avenue and along Pike Street near 6<sup>th</sup> Street.
  - a) Advertising Wednesday, May 11<sup>th</sup> and Wednesday, May 18<sup>th</sup>.
  - b) Pre-Bid Meeting – Tuesday, May 24<sup>th</sup>.
  - c) Bid Opening – Tuesday, June 7<sup>th</sup>.
  - d) Sanitary Board will consider awarding bid Tuesday, June 14<sup>th</sup>.
2. West Virginia Avenue Update – Repair/replace 60” storm drain along WV Avenue. Pipe conveys stormwater from WV Avenue to the West Fork River. The contractor is S.W. Group, LLC and the cost for the project is \$38,245.00

## Police & Fire

### Police –

- a) A Bicycle Patrol will be implemented in June to allow for increased coverage within the downtown, Glen Elk areas as well as within the neighborhoods. Officers Paugh and Moore will become certified through a class at Penn State University later in May.
- b) Recently appointed seven (7) Probationary Patrolmen to be sworn in on Thursday, June 9<sup>th</sup> at 10:00 a.m. in Council Chambers. The Probationary Patrolmen will go the State Police Academy on Monday, June 13<sup>th</sup>.