



OFFICE OF  
CITY MANAGER

## CITY OF CLARKSBURG

WEST VIRGINIA

### Manager's Report

April 2, 2015

Submitted by Martin G. Howe

#### General Updates

Governor's Community Partnership Grant – we received notification that we will be receiving funding from the Governor's Community Partnership Grant for additional ADA Compliant Swings. Senator Facemire will be here on Monday, April 6 at 10am to present the City with this letter.

#### Police & Fire

1. Police - Police Civil Service Commission had a meeting on Thursday, April 2, 2015 to certify the eligibility list. The PCSC reviewed the final composite scores of the Police Department applicants and certified the list. The Chief and I will be interviewing the candidates within the next two (2) weeks. There are two (2) candidates whom are Certified Officers which, if hired, can immediately begin the FTO (Field Training Officer) Program.
2. Fire – We had one (1) Firefighter resign at the end of March. The next three (3) names on the eligibility list were requested from the Fire Civil Service Commission. The Chief and I will be interviewing in the near future to fulfill this recent vacancy.

#### SANITARY BOARD

1. Waste Water Treatment Plant Upgrade –
  - a. The contractor will be performing work and upgrade to the influent pumping station. In order to perform this work the influent gate valve will need to be closed. During this time the influent flow will be allowed to back up in the collection system.
  - b. Public Advisory Notice – notice is being provided to the public that on April 6 beginning at 11pm the Treatment Plant will be making this repair to the Pump Station. During this repair there is a possibility of discharging into the West Fork and Elk Creek. The DEP and EPA as well as the Bureau for Public Health have been duly notified.
2. Municipal Separate Storm Sewer System – MS4 – City of Clarksburg hosted WV DEP representatives from both the Permitting and Enforcement Divisions, as well as representatives from other municipalities and Department of Highways to discuss compliance and regulatory mandates are being adhered to.

#### FOIA

Received a FOIA request from Martin Shaffer on Wednesday, April 2, 2015 for the following information:

- a. Requesting to review all written, printed, and electronic information between the City Manager, City Staff, Fire Commission, Attorney General's Office, Department of Military Affairs and Governor's Office.
- b. All documents filed in Kanawha County Circuit Court in regards to the Fire Commission.

A response will be provided by April 8 explaining when the requested information will be made available for review.