

Clarksburg Sanitary Board
Regular Meeting
September 8, 2020

The Regular meeting of the Clarksburg Sanitary Board was held on Tuesday, September 8, 2020 at 3:30 P.M. at the Clarksburg Municipal Building, 2nd Floor, City Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Harry Faulk, Chairman.

MEMBERS PRESENT:

Mark Linville, Vice Chairman
Joseph Spatafore, Secretary

ALSO PRESENT:

Paul Lehosit, Superintendent - WWTP
Kim Karakiozis, Director of Finance
Anthony Urgo, The Thrasher Group
Tom Brown, City Engineer
Kelly Lanza, Recording Secretary

ABSENT:

Harry Faulk, Chairman
James Malfregeot, City Council Representative
Richard Marsh, City Attorney
John Workman, Supt. Public Works

With roll call taken upon arrival, Mark Linville, Vice Chairman called the meeting to order.

MOTION to APPROVE Minutes was made by Mark Linville for the Regular Meeting August 11, 2020 **SECONDED** by Joseph Spatafore and **UNANIMOUSLY APPROVED**.

CONSIDERATION OF REPORTS:

Harry Faulk, Chairman: Absent.

Mark Linville, Vice Chairman: No report.

Joseph Spatafore, Secretary: No report.

Kim Karakiozis, Treasurer: Ms. Karakiozis gave a brief update on the budget for the Revenue Fund and the R&R Fund. The balance in the Revenue Fund is \$318,780.20 and the R&R Fund has a of balance of \$568,933.98. A copy of the Independent Auditor's Report and Related Financial Statements for the year ended June 30, 2019 completed by Tetrick & Bartlett was given to the Board Members.

Paul Lehosit, Supt. W.W.T.P: Mr. Lehosit stated that there were no DMR violations for the month of August and treated approximately 214 million gallons of wastewater. A meeting with Breckinridge was held on August 28th at the plant concerning details for the upgrade. Breckinridge

informed us that they will not be able to start construction until mid-October which is very disappointing. Discussion was held between Tom Brown, Anthony Urgo and Paul Lehosit regarding the fines Breckinridge would incur if they went over the timeframe allotted for the project. Brandon Fouse now has his Class IV certification. The Lab was recertified and passed this year's EPA testing. Mr. Lehosit attached the Collection System Report for July.

John Workman, Supt. Public Works: Absent.

Richard Marsh, City Attorney: Absent.

Tom Brown, City Engineer: Mr. Brown gave an update on the Rain Barrell Workshop which is tentatively scheduled for October. In regards to the RFP, Kim Karakiozis is following up with Tetrick & Bartlett. Mr. Brown asked that a motion be made denying payment to Breckinridge until work has been commenced.

MOTION to DENY PAYMENT TO BRECKINRIDGE UNTIL WORK HAS COMMENCED was made by Joseph Spatafore and **SECONDED** by Mark Linville and **UNANIMOUSLY APPROVED.**

Anthony Urgo: Mr. Urgo presented the Board with a Change Work Order from Breckinridge reducing the cost of the project. Tom Brown is going to review the Change Work Order with Mr. Faulk.

There being no further business to come before the Board, **MOTION** by Mark Linville, **SECONDED** by Joseph Spatafore and **UNANIMOUSLY APPROVED** for adjournment of the meeting.

Mark Linville, Vice Chairman

Harry Faulk, Chairman

Joseph Spatafore, Secretary

Approved

Memo

To: John Workman, Dir. of Operations

From: Jody Ash, CSO Inspector

Date: October 1, 2020

Re: Collection System Inspection Report

cc: Paul Lehosit, Supt.
Harry Faulk, Chairman
Johnny Workman, Public Works
Robert Axton, Public Works
Larry Yoders, Public Works
All Sanitary Board Members
DEP
File

Note: The items in **(BLUE)** have been repaired within the month.
The items in **(GREEN)** are (Code Enforcement)
The items in **(RED)** have not been repaired in a year.

John,

The following is an updated list of existing problems in the collection system and new ones found from inspecting the system.

I. New ones found during the **August 2013** inspection.

A. Overflow box at CSO# 015 is leaking sewage around the box in High Flow situation and will need repaired. (West Fork)

II. New ones found during the **September** 2015 inspection.

- A. Tide flex gate will need replaced at CSO #034 to prevent inflow of Elk Creek into main interceptor line. (Elk Creek)

III. New ones found during **August 2020** inspection.

- A. Manhole #109 (Monticello Ave.) Across from CSO #051. The top section needs reset.
- B. Manhole #48 (2 manholes) downstream from CSO #005. The top section needs reset. (At the end of Duncan Ave.)
- C. Manhole #2 (Long Johns) The top section needs reset.

IV. New ones found during **September 2020** inspection.

- A. Main line above CSO #003 is apart and will need repaired.
- B. CSO #003 needs flushed out and rocks cleaned out of it.

Per your letter CSO #003 was cleaned out and flushed 10/1/2020

- C. The box behind Rite-Aid Nutter Fort needs flushed.

SEPTEMBER 30, 2020

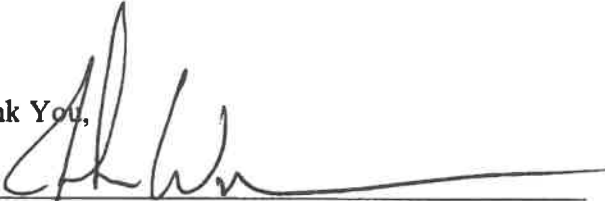
TO: PAUL LEHOSIT & JODY ASH, WWTP
FROM: JOHN WORKMAN, PUBLIC WORKS SUPT.
RE: COLLECTION SYSTEM INSPECTION REPORT – DATED 9/1/20

PAUL OR JODY,

The following is an update of problems that have been corrected by the Sewer Department on the Collection system Inspection Report on 9/1/2020.

NOTE: CLEANED OUT CSO 003 AND FLUSHED LINE ON 9/11/2020.

Thank You,



JOHN WORKMAN,
Public Works Supt.



WASTEWATER TREATMENT PLANT REPORT

October 9, 2020

- **Monthly Report** – The Discharge Monitoring Report (DMR) was submitted for the month of September with no violations to report. The process treated approximately 237 million gallons of wastewater.
- **Plant Update** – Breckinridge Construction began mobilization Oct. 8, 2020.
- Congratulations Ralph Prince and David Hardy for meeting all requirements to obtain his Class II wastewater license.
- Collection system report accompanying this report.

Paul Lehosit

Supt. W.W.T.P.