

Clarksburg Sanitary Board
Regular Meeting
June 10, 2020

The Regular meeting of the Clarksburg Sanitary Board was held on Wednesday, June 10, 2020 at 3:30 P.M. at the Clarksburg Municipal Building, 2nd Floor, City Manager's Conference Room, 222 West Main Street, Clarksburg, West Virginia, with Harry Faulk, Chairman.

MEMBERS PRESENT:

Harry Faulk, Chairman
Mark Linville, Vice Chairman

ALSO PRESENT:

Paul Lehosit, Superintendent - WWTP
Kim Karakiozis, Director of Finance
James Cann, City Attorney
John Workman, Supt. Public Works
Dan Ferrell, The Thrasher Group
Adam Barberio, MS4 Stormwater Director
Kelly Lanza, Recording Secretary

ABSENT:

Joseph Spatafore, Secretary
Tom Brown, City Engineer
James Malfreot, City Council Representative

With roll call taken upon arrival, Harry Faulk, Chairman called the meeting to order.

MOTION to APPROVE Minutes was made by Mark Linville for the Regular Meeting May 12, 2020 **SECONDED** by Harry Faulk and **UNANIMOUSLY APPROVED**.

- **CONSIDERATION TO APPROVE SALARY SCHEDULES FOR FY 2020-2021**

MOTION to APPROVE one (1) Public Work's Administrative Assistant, two (2) Sewer Department Laborers and 25% of the Finance Director's salary to be paid from the Sanitary Board Fund was made by Mark Linville, **SECONDED** by Harry Faulk and **UNANIMOUSLY APPROVED**.

- **CONSIDERATION TO APPROVE BUDGET REVISION #2 FOR SB REVENUE FUND FY 2019-2020**

MOTION to APPROVE the above captioned request was made by Mark Linville, **SECONDED** by Harry Faulk and **UNANIMOUSLY APPROVED**.

- **CONSIDERATION TO APPROVE BUDGET FOR SB REVENUE FUND FY 2020-2021**

MOTION to APPROVE the above captioned request was made by Mark Linville, **SECONDED** by Harry Faulk and **UNANIMOUSLY APPROVED**.

- **CONSIDERATION TO APPROVE BUDGET FOR SB R&R FUND FY 2020-2021**

MOTION to APPROVE the above captioned request was made by Mark Linville, **SECONDED** by Harry Faulk and **UNANIMOUSLY APPROVED**.

- **CONSIDERATION OF APPROVAL OF THE CSX AGREEMENT**

MOTION to APPROVE the above captioned request in the amount of \$55,285.00 was made by Mark Linville, **SECONDED** by Harry Faulk and **UNANIMOUSLY APPROVED**.

- **CONSIDERATION OF A SEWER CREDIT/ADJUSTMENT FOR CHARLES P. ROSS FOR PROPERTY AT 422/424 SOUTH 6TH STREET. (LETTER IS ATTACHED)**

MOTION to APPROVE the above captioned request for a sewer credit for Charles P. Ross was **DENIED** by Mark Linville, **SECONDED** by Harry Faulk and **UNANIMOUSLY DENIED**.

Finance Director, Kim Karakiozis will write the denial letter to Mr. Ross.

DISCUSSIONS:

- **DISCUSSION TO INCREASE FEE'S FOR SEWER TAP AND SEWER CALLS.**

Mr. Faulk requested that Johnny Workman contact other municipalities and gather information on their pricing for sewer tap fees and an hourly rate for sewer calls. Johnny Workman will prepare the information for the next meeting.

CONSIDERATION OF REPORTS:

Harry Faulk, Chairman: No report.

Mark Linville, Vice Chairman: No report.

Joseph Spatafore, Secretary: Absent.

Kim Karakiozis, Treasurer: Ms. Karakiozis gave a brief update on the budget for the Revenue Fund and the R&R Fund. The balance in the Revenue Fund is \$168,188.37 and the R&R Fund has a balance of \$570,556.06.

Paul Lehosit, Supt. W.W.T.P: Mr. Lehosit stated that there were no violations for the month of May. In May, we treated approximately 477 MGD. Phase IV of the LTCP is currently being worked on and the budget for fiscal year 2020-2021 was turned in to Ms. Karakiozis. The shaft on the main gate broke and there are guys working on it. The project is a year behind which has resulted in these issues due to it being out of date. We have received our final draft of the NPDES permit. Mr. Lehosit and Mr. Ferrell are concerned about language in the new permit and will be contacting the DEP for clarification. The Collection System Inspection Report and the monthly report are attached.

Adam Barberio, MS4 Stormwater Director: Mr. Barberio updated the Board on the Rain Barrel Workshop which is aimed for the end of September. Mr. Barberio is going to start looking at the Pollution and Good Housekeeping Projects and updating photos.

John Workman, Supt. Public Works: Mr. Workman gave an update on the street, CSO repairs, Sewer Call and on the Lift Stations.

James Cann, City Attorney: Mr. Cann stated that the City bought two (2) lots. We have all the Right of Ways that are needed for the project and everything is recorded.

Tom Brown, City Engineer: Absent.

Dan Ferrell, Thrasher Group: Mr. Ferrell opened bids on May 19th, all 3 contracts came in high – the 3rd contract was for the lagoon so we scrapped the 3rd contract – even with getting rid of the 3rd contract we were still over budget by \$84,000.00 but Mr. Ferrell applied for a \$100,000.00 grant which he is very confident will be approved.

There being no further business to come before the Board, **MOTION** by Mark Linville, **SECONDED** by Harry Faulk and **UNANIMOUSLY APPROVED** for adjournment of the meeting.

Mark Linville, Vice Chairman

Harry Faulk, Chairman

Joseph Spatafore, Secretary

Approved