

FEBRUARY 15, 2018

The Clarksburg City Council met in REGULAR SESSION on Thursday, February 15, 2018 at 6:00 P.M. at the Clarksburg Municipal Building – Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Mayor Goings presiding.

COUNCIL MEMBERS PRESENT:

Gary Bowden
Frank Ferrari
Marshall Goff
Ryan Kennedy
Chad Sigmon
Vice Mayor Jim Malfregeot
Mayor Catherine Goings

ALSO PRESENT:

Martin Howe, City Manager
James Cann, City Attorney
Annette Wright, City Clerk

Following roll call, a moment of silence was observed for the victims of the high school shooting in Florida followed by the prayer and pledge led by Councilmember Sigmon.

Certificates of Recognition were presented to those Notre Dame, RCB and Liberty students who were selected for the WVU Honors Band.

MOTION by Vice Councilmember Ferrari, **SECONDED** by Councilmember Goff for approval of the minutes of the Regular session of Council held on February 1, 2018. **MOTION APPROVED UNANIMOUSLY.**

MOTION by Councilmember Bowden, **SECONDED** by Councilmember Ferrari for approval of the minutes of the Conference (work) session held on February 3, 2018. **MOTION APPROVED UNANIMOUSLY.**

Mayor Goings called for petitions, communications and public hearings with no one appearing therefor.

AGENDA ITEM NO. 5: CITY MANAGER'S REPORT/UPDATE

**Manager's Report
February 15, 2018
Submitted by Martin G. Howe**

A. DISTRIBUTION OF PROPOSED BUDGET FOR FISCAL YEAR 2018-2019

General Updates

1. 2018/2019 Budget –The proposed budget has been completed- Distribution to Council
2. 2016/2017 Audit – Tetrick & Bartlett completed audits for General Fund, Sanitary Board and Parking Authority.
3. Website – The City's new website will be launched live on Wednesday, February 21, 2018.
4. Park Board – Clarksburg City Park –Frank Loria Baseball field turf project.
 - a. MVB Loan documents have been executed by City & Park Board, as well as the agreement with Derek Persse, whom is providing in-kind work.
 - b. The shop drawings for the outfield have been completed & approved, and the Change Order with AstroTurf has been executed & turf is in line for production.
 - c. Mr. Persse was onsite this week and four drain lines have been installed by Park Staff.
 - d. Purchase orders have been issued for backstop fence replacement and sideline fencing.
 - e. Remaining plans include; removal of sod & topsoil, installation of additional drains, installation of fabric and stone. Installers from AstroTurf will then come to complete project.
5. Demolition –
 - a. All URA contracted asbestos abatement and demolition contracts have been completed by Anderson, Safeco and Reclaim with the exception of 304 and 306 Lincoln Street and 631 Drummond Street. The Administration is working with Reclaim to resolve an issue out of their control with 631 Drummond Street.
 - b. Journey's End - City Council awarded this contract at the January 18th council meeting to Reclaim. The disconnect / reconnect of the electrical service at Journey's End was completed on Wednesday, February 14th. The asbestos abatement work began Thursday, February 15th. The demolition of Journey's End will begin Monday, February 19th.
 - c. The URA recently awarded the demolition of a structure located at 1407 N. 25th Street to be removed as asbestos contaminated and disposed of in an approved landfill.
 - d. Public Works has completed 11 of the 24 structures on their list.
 - e. Three (3) structures: 1410 Alpha Avenue, 330 Riverside Drive, and 112 Kern Avenue are currently scheduled to be razed by owners. If these structures are not completed by April 15th, 2018 the City's Public Works Crews will move to complete the demolitions.

Police

1. Police –
 - a. The Chief, Deputy Chief and I interviewed candidates on Tuesday, February 6th. We have hired six (6) beginning in March, to attend the April academy. The swearing-in date will be Thursday, March 29 at 9am. All pre-employment physicals have been completed and submitted to the State Police Academy. The seventh (7th) candidate has also been hired with a beginning date in June and will attend the July academy.

Sanitary Board

1. Long Term Control Plan - Phase IV \$7.5 million – The SRF (State Revolving Fund) Priority Sheet has been submitted to the WV DEP. We anticipate bidding the project in late 2018, awarding a contract in early 2019. This phase will consist of improvements around the WWTP (Ash Lagoon, and incinerator), as well as storm water separation projects and equipment.
2. WWTP -
 - a. Received retirement notice from Lab Director effective Saturday, March 31st.
 - b. Plant Operator - We are currently accepting applications until March 7th for a Full-Time Plant Operator.

FOIA

1. Sal Bombardiere of 1515 Hoffman Ave. has filed another Freedom of Information Request dated February 9th, 2018. A response was provided as of Thursday, February 15th, 2018.

UNFINISHED BUSINESS: NONE.

NEW BUSINESS:

A. CONSIDERATION OF FIRST READING OF AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE CODIFIED ORDINANCES

MOTION by Councilmember Ferrari, **SECONDED** by Councilmember Bowden for approval of the above-captioned ordinance on first reading. **MOTION APPROVED UNANIMOUSLY.**

COUNCIL COMMENTS:

Mayor Goings, along with her fellow Council members, extended condolences to Vice Mayor Malfregeot and his family for the loss of a family member; thanked Council for “painting the town blue” in support of our law enforcement; noted the budget work session scheduled for Tuesday, February 20th at 4:00 p.m.; informed of complaints regarding the pick-up of recyclable materials by Waste Management.

Councilmember Ferrari noted lighting concerns at various locations on Route 98 and requested that the State be contacted with Councilmember Goff also noting the light pole that has been down for quite some time on Route 50 near Joyce Street exit. Also, Councilmember Goff asked if the State could be contacted regarding the potholes (on or near Joyce Street) with Councilmember Ryan also commenting on the need for lighting on the bridge near Wendy’s remarking on the safety issues associated therewith.

There being no further business to come before Council at this time, **MOTION** by Councilmember Ferrari, **SECONDED** by Councilmember Goff and **APPROVED UNANIMOUSLY** for adjournment.

Catherine A. Goings, Mayor

Approved: March 1, 2018

Annette M. Wright, City Clerk