

FEBRUARY 1, 2018

The Clarksburg City Council met in REGULAR SESSION on Thursday, February 1, 2018 at 6:00 P.M. at the Clarksburg Municipal Building – Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Mayor Goings presiding.

COUNCIL MEMBERS PRESENT:

Gary Bowden
Frank Ferrari
Marshall Goff
Ryan Kennedy
Chad Sigmon
Vice Mayor Jim Malfregeot
Mayor Catherine Goings

ALSO PRESENT:

Martin Howe, City Manager
James Cann, City Attorney
Annette Wright, City Clerk

Following roll call, the prayer was given and the pledge led by Councilmember Kennedy.

MOTION by Vice Mayor Malfregeot, **SECONDED** by Councilmember Ferrari for approval of the minutes of the Regular session of Council held on January 18, 2018. **MOTION APPROVED UNANIMOUSLY.**

Mayor Goings called for petitions, communications and public hearings with no one appearing therefor.

AGENDA ITEM NO. 5: **CITY MANAGER’S REPORT/UPDATE**

Manager’s Report
February 1, 2018
Submitted by Martin G. Howe

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| General Updates |
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1. 2018/2019 Budget Preparation –
 - a. Finance Director and I have completed budget meetings with department heads and reviewing their requests.
 - b. The proposed budget will be submitted to Council Thursday, February 15, 2018.
 - c. A work session will be scheduled week of February 19th to discuss proposed budget.
 - d. A public hearing will be held Thursday, March 1st.
 - e. Council to consider approving proposed budget Thursday, March 15th.
2. Surplus Property – Bid opening for 1113 N. 14th Street was Wednesday, January 17th at 10:00 a.m. We received two (2) bids; the highest bid was in the amount of \$5,250. The Administration recommends Council authorize the sell to the highest bidder, Nathan Haught, for the amount of \$5,250. He resides at 1110 N. 14th Street.
3. Park Board – Clarksburg City Park – Under New Business, a request for funding on the agenda. This funding would 100% complete turf Frank Loria Baseball field. MVB Bank would finance the \$230,000 project with the Park Commission and the City would be the guarantor. The term would be a draw down line of credit for six (6) months then convert to fully amortized loan for 120 months at a variable rate of 3% spread over the collateral account.
4. Demolition-
 - a. Anderson has completed all structures in which they have been contracted.
 - b. Safeco has removed all white goods from their contracts and are continuing abatement; they have four structures left to abate.
 - c. Public Works will be moving back to the North View area the week of February 5 to complete three (3) structures within that neighborhood (2127 Williams Ave., 1612 N. 16th St. and 1720 N. 16th St.).

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| Economic Development |
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1. Robinson Grand Performing Arts Center –
 - a. The loading dock CMU installation is complete.
 - b. HVAC installation in the ballroom is approximately 50% complete.

- c. Installation of wall tiles in the first floor bathrooms is approximately 70% complete.
- d. Installation of floor tiles in concession area is approximately 85% complete.
- e. The first section of auditorium floor is scheduled to be poured the week of February 5th.

Police

- 1. Police –
 - a. The Police Civil Service Commission had their meeting Thursday, February 1st at 10:00 a.m. They received and reviewed the psychological examinations as well as held a hearing for one (1) individual whom was removed from the list. This individual was reinstated back onto the list. There are now currently 10 candidates on the eligibility list.
 - b. The Commission is scheduled to have their interviews with the candidates on Monday, February 5th and will score the candidates accordingly.
 - c. Commission will have a meeting on Tuesday, February 6th at 10:00 a.m. to certify the eligibility list.
 - d. The Chief, Deputy Chief and I will be interviewing candidates beginning Tuesday, February 6. We anticipate hiring a total of seven (7). We will attempt to hire six (6) in March to attend the April academy. The swearing-in date will be Thursday, March 29th at 9 a.m. The seventh (7th) candidate would be hired in June to attend the July academy.
- 2. Police – Body Cameras – the Chief has begun issuing the WatchGuard Body Cams. Thirty-six cameras have been programmed out of the forty-eight (48). The body cams are in the process of being issued to patrol. Video retention policy is currently being reviewed.

FOIA

- 1. Sal Bombardiere of 1515 Hoffman Avenue has filed two (2) additional Freedom of Information Requests which are repetitive of his December 21st requests regarding numerous information, of which has been provided, if available, as well as directed to other agencies which maintain the information.

UNFINISHED BUSINESS: NONE.

NEW BUSINESS:

A. CONSIDERATION OF AWARDING BID FOR THE SALE OF REAL PROPERTY LOCATED AT 1113 N. 14TH STREET

MOTION by Councilmember Ferrari, **SECONDED** by Councilmember Sigmon to award the bid for the sale of real property located at 1113 N. 14th Street to the highest bidder, Nathan Haight, in the amount of \$5,250. **MOTION APPROVED UNANIMOUSLY.**

B. CONSIDERATION OF FUNDING FOR TURF – CLARKSBURG CITY PARK

MOTION by Vice Mayor Malfregeot, **SECONDED** by Councilmember Goff to fund \$230,000 commercial draw down line/term note from MVB Bank for turf at Clarksburg City Park. Under discussion, Councilmember Bowden inquired if we would be hearing back from John Romano regarding funding for Hite Field with Mr. Howe responding that Mr. Romano advised that the project is still moving forward and that the City will encourage Mr. Romano to seek donors, as well for said project noting the City’s investment in the Chestnut Street improvements. Brief discussion was held concerning the closing/financing of the turf at Clarksburg City Park. **MOTION APPROVED UNANIMOUSLY.**

COUNCIL COMMENTS:

Mayor Goings: Congratulated our newest firefighter, Justin Blake; noted that the agenda was in the Google Drive for the upcoming strategic planning session to start at 9 a.m. on Saturday.

Councilmember Bowden: Expressed his delight in the Frank Loria field project noting that much money has been committed to arts and entertainment and that he was happy to see us address the needs of young people.

Councilmember Kennedy: Expressed his enthusiasm with the field project; concurred with Mayor Goings regarding the new firefighter and noted that tomorrow is Ground Hog Day.

There being no further business to come before Council at this time, **MOTION** by Vice Mayor Malfregeot, **SECONDED** by Councilmember Goff and **APPROVED UNANIMOUSLY** for adjournment.

Catherine A. Goings, Mayor

Approved: February 15, 2018

Annette M. Wright, City Clerk