

JANUARY 7, 2021

The Clarksburg City Council met in REGULAR SESSION on Thursday, January 7, 2021 at 6:00 P.M. via WebEx.with Mayor Kennedy presiding.

COUNCIL MEMBERS PRESENT:

Frank Ferrari
Marshall Goff
Gary Keith
Lillie Junkins
Jim Malfregeot
Vice Mayor Jimmy Marino
Mayor Ryan Kennedy

ALSO PRESENT:

Harry Faulk, City Manager
Annette Wright, City Clerk

Following roll call, the prayer was offered and the pledge was led by Vice Mayor Marino.

MOTION by Councilmember Malfregeot, **SECONDED** by Vice Mayor Marino for approval of the minutes of the Regular Session of Council held on December 17, 2020. **MOTION APPROVED UNANIMOUSLY.**

AGENDA ITEM NO. 4: CITY MANAGER'S REPORT/UPDATE **Manager's Report** **January 7, 2021** **Submitted by Harry R. Faulk**

Manager's Office

1. *The City assisted with collecting and delivering over 100 letters to Santa Claus last month from the mailbox that was placed in front of City Hall. We hope the children received everything they asked for Christmas.*
2. *The City is accepting Proposals for Auditing Firms to perform a Forensic Audit going back 10 years.*
3. *The City is also accepting sealed bids for asbestos abatement and demolition of structures on our current demo list. Information is available on our website.*

Police Department

1. *The department assisted with local, state, and federal agencies with the apprehension of a fugitive from McKeesport, PA that shot a police officer. The City of McKeesport thanks our department. Fugitives are not welcomed here. You will be caught so do not even try coming here. We will always win at the hide and seek game.*
2. *The department responded to 1994 calls for service during the month of December.*
3. *The WV State Police Academy for the new hires has been postponed until March due to COVID-19.*

Fire Department

1. *The department responded to 239 calls for service in December. The most notable call was a structure fire on West Pike Street where two non-verbal males were trapped inside and were quickly rescued and of course a cat was rescued from a tree on Christmas Day.*
2. *Five hundred and fifty coats were distributed to four schools and two nonprofits under the Project Warm Program.*
3. *The City has partnered with the International Association of Fire Fighters (IAFF) to provide a free Emergency Response System Evaluation. This study will provide comprehensive information to promote appropriate staffing and deployment of our fire department. The evaluation will determine the appropriate placement of our fire stations and equipment.*
4. *Chief Pulice has formed a truck committee to evaluate the current design of the new ladder truck and the future design and needs of future fire apparatus.*

Finance Department

1. *Darrell McCune, Assistant Finance Director retired at the end of last year after serving 31.5 years of dedicated service to the City. Thank you and enjoy your retirement.*

2. *The department applied for \$620,063.47 through the Cares Act for reimbursement of expenditures for the month of November.*
3. *Annual Fire Service Fees were mailed out. If anyone would like to change from monthly to annual payments, please contact the Finance Department.*
4. *The FY2021-2022 budget process will begin this month.*

City Parks

1. *All major shows for this year have been booked. Stay tuned for further announcements.*
2. *Preparations at Splash Zone are beginning for this year's season.*
3. *Applications are now being accepted for 2021 Summer Employment. Please contact the Parks Office.*

Robinson Grand Performing Arts Center

1. *Three private rentals are scheduled for the month of January.*
2. *The Capital Campaign has collected an additional \$41,500 in contributions in December which brought the total over \$350,000 during 2020. An additional \$100,000 is expected in this month.*
3. *The Davisson Brothers Band is scheduled to perform virtually this Saturday, January 9th at 7:00p.m. followed by Nat Frederick on Friday, January 15th at 7:00p.m. Concerts can be watched free via our Facebook page.*

Code Enforcement

1. *The department issued 28 building permits for a total project costs of \$170,850.00. Eight Violation Notices were issued along with 21 Citations being issued. Six structures were condemned. Nineteen residential structures and 4 commercial structures were inspected.*
2. *The demo program is in full swing and four structures have been demolished this week.*

Public Works

1. *Christmas trees are being collected. Please place your tree without any lights or ornaments on the curb for pickup. Please call Public Works for any questions.*
2. *Crews are out patching potholes. If you notice a pothole, please report it on our website.*
3. *The Sewer Department responded to 29 sewer complaints and repaired 5 sewer lines.*

Wastewater Treatment Plant

1. *The plant treated 355 million gallons of wastewater in the month of December with no violations to report.*
2. *Staff has started on the installation of new Chlorine Regulators for the plant disinfection system.*

“Proud Past... Unlimited Future”

UNFINISHED BUSINESS: NONE.

NEW BUSINESS:

- A. CONSIDERATION OF PLACING THE PROPOSED AMENDMENT TO SECTION 15 OF THE CITY CHARTER TO CHANGE REQUIREMENTS OF DIRECTOR OF PUBLIC WORKS AND SAID DIRECTOR'S DUTIES ON THE JUNE 1, 2021 MUNICIPAL GENERAL ELECTION BALLOT**

MOTION by Councilmember Malfregeot, **SECONDED** by Councilmember Ferrari for approval of the above-captioned matter. **MOTION APPROVED UNANIMOUSLY.**

(Deviation from the agenda)

COUNCIL COMMENTS:

Council wished all a Happy and Safe New Year. Councilmember Ferrari inquired as to the status of the Rainy Day Fund and the status of the Bob Wilson sign. Councilmember Keith expressed his appreciation to the recent Fire Department retirees.

B. DISCUSSION REGARDING THE CITY MANAGER'S PERFORMANCE EVALUATION

MOTION by Councilmember Malfregeot, **SECONDED** by Councilmember Goff to adjourn into Executive Session pursuant to Chapter 6, Article 9A, Section 4 of the WV Code to discuss personnel matters and that the following persons be present: Mayor and Members of Council. **MOTION APPROVED UNANIMOUSLY.**

Following Executive Session, **MOTION** by Councilmember Keith, **SECONDED** by Councilmember Junkins to reconvene into Regular Session. **MOTION APPROVED UNANIMOUSLY.**

There being no further business to come before Council, **MOTION** made by Councilmember Malfregeot, **SECONDED** by Councilmember Goff and **APPROVED UNANIMOUSLY** for adjournment.

E. Ryan Kennedy, Mayor

Approved: January 21, 2021

Annette Wright, City Clerk