



SANITARY BOARD

CITY OF CLARKSBURG

222 WEST MAIN STREET • CLARKSBURG, WV 26301 • PH. (304) 624-1626 • FAX (304) 624-1670
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September 4, 2020

TO: CLARKSBURG SANITARY BOARD MEMBERS

RE: MEETING

DATE AND TIME: TUESDAY, SEPTEMBER 8, 2020 @ 3:30 P.M.

**PLACE: CITY COUNCIL CHAMBERS
(2ND FLOOR)
CLARKSBURG MUNICIPAL BUILDING
222 WEST MAIN STREET**

Attached hereto is the **Agenda** for said meeting. Should you be unable to attend the above-scheduled meeting, please notify the Clarksburg Sanitary Board at (304) 624-1626.



Kelly Lanza, Recording Secretary

Cc w/attachment to:

Harry Faulk, City Manager
Kim Karakiozis, Director of Finance
Paul Lehosit, Superintendent-WWTP
John Workman, Superintendent-Public Works
James V. Cann, City Attorney
Richard Marsh, City Attorney
Dan Ferrell, Thrasher Group
James Malfregeot, Councilperson
Tom Brown, City Engineer
All News Media

CLARKSBURG SANITARY BOARD

DATE: TUESDAY, SEPTEMBER 8, 2020
TIME: 3:30 P.M.
PLACE: CITY MANAGER'S CONFERENCE ROOM
(2ND FLOOR)
CLARKSBURG MUNICIPAL BUILDING
222 WEST MAIN STREET

AGENDA

ROLL CALL

APPROVAL OF SANITARY BOARD MINUTES: August 11, 2020

NEW BUSINESS: NONE

CONSIDERATION OF REPORTS:

HARRY FAULK, CITY MANAGER
MARK LINVILLE, VICE CHAIRMAN
JOSEPH SPATAFORE, SECRETARY
KIM KARAKIOZIS, DIRECTOR OF FINANCE
PAUL LEHOSIT, SUPERINTENDENT-WWTP
JOHN WORKMAN, SUPERINTENDENT-PUBLIC WORKS
JAMES V. CANN, CITY ATTORNEY
DAN FERRELL, THRASHER GROUP
TOM BROWN, CITY ENGINEER

UNFINISHED BUSINESS: NONE

ADJOURNMENT

Clarksburg Sanitary Board
Regular Meeting
August 11, 2020

The Regular meeting of the Clarksburg Sanitary Board was held on Tuesday, August 11, 2020 at 3:30 P.M. at the Clarksburg Municipal Building, 2nd Floor, City Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Harry Faulk, Chairman.

MEMBERS PRESENT:

Harry Faulk, Chairman
Mark Linville, Vice Chairman
Joseph Spatafore, Secretary

ALSO PRESENT:

Paul Lehosit, Superintendent - WWTP
Kim Karakiozis, Director of Finance
Stanley Heflin, City Attorney
John Workman, Supt. Public Works
Dan Ferrell, The Thrasher Group
Tom Brown, City Engineer
Kelly Lanza, Recording Secretary

ABSENT:

James Malfregeot, City Council Representative

With roll call taken upon arrival, Harry Faulk, Chairman called the meeting to order.

MOTION to APPROVE Minutes was made by Mark Linville for the Regular Meeting July 14, 2020 **SECONDED** by Joseph Spatafore and **UNANIMOUSLY APPROVED**.

- **CONSIDERATION TO APPROVE INCREASING THE CITY SEWER TAP FEE TO \$600.00 AND TO PUT IN PLACE PRIVATE SEWER ISSUE PROCEDURE.**

MOTION to APPROVE the above captioned request was made by Mark Linville, **SECONDED** by Joseph Spatafore and **UNANIMOUSLY APPROVED**.

- **CONSIDERATION OF AWARD OF BID FOR PURCHASE OF CHEMICALS (LIQUID CHLORINE, SULFUR DIOXIDE AND SODIUM PERMANGANATE) FOR THE CLARKSBURG WASTE WATER TREATMENT PLANT.**

Mr. Faulk's recommendation for awarding the chemicals is as follows:

1. Award bid for Chlorine to C.I. Thornburg at \$25.75 per hundred weight.
2. Award bid for Sulfur Dioxide to Brenntag Mid-South at \$39.50 per hundred weight.
3. Award bid for Sodium Permanganate to Sal Chemical Corp at \$8.08 per gallon.

MOTION to APPROVE the above captioned request was made by Mark Linville, **SECONDED** by Joseph Spatafore, and **UNANIMOUSLY APPROVED**.

NEW BUSINESS: Mr. Faulk received an email from Martin Shaffer on Monday, August 10, 2020 regarding 624 Armory Road Sewage Service. The email states “Shaffer Enterprises put this property into the City Limits in 1989 with the promise that we would get sewage service. It has been 31 years and we are still waiting. I am attaching our latest tax Ticket to show you just how much we are paying the city \$ 3,914.10 in Property Tax alone, Fire Service Fees Add \$4,630.50. Over the last 31 years we have paid the City over \$1,000,000 in taxes and fire fees. Shaffer Enterprises is putting this property up for sale. We want the City of Clarksburg to take over the operation of the sewage system. You have the expertise at the Sewage treatment plant. This way the City will finally fulfill their commitment to us.”

A discussion was held, Johnny Workman advised that sewage service was not possible without a pump station. Mr. Faulk stated that the City would look for the agreement and that Martin Shaffer needs to provide a written copy of the agreement before the Board can discuss any further.

CONSIDERATION OF REPORTS:

Harry Faulk, Chairman: Mr. Faulk stated that Adam Barberio resigned and Tom Brown and Mr. Faulk were looking into creating a new position for the MS4 Director.

Mark Linville, Vice Chairman: No report.

Joseph Spatafore, Secretary: No report.

Kim Karakiozis, Treasurer: Ms. Karakiozis gave a brief update on the budget for the Revenue Fund and the R&R Fund. The balance in the Revenue Fund is \$216,931.72 and the R&R Fund has a of balance of \$581,174.72. On July 31, 2020 funds were received for the first Draw of the SRF Loan in the amount of \$794,754. Payments were issued on August 3, 2020.

Paul Lehosit, Supt. W.W.T.P: Mr. Lehosit stated that there were no DMR violations for the month of July and treated approximately 259 million gallons of wastewater. Mr. Lehosit updated the Sanitary Board on the Chemical Bid opening and made suggestions on awarding the bids, costs should be almost the same as the previous year. All documentation for Phase IV of the Long-Term Control Plan is now completed. Upgrade start date is early September. Mr. Lehosit attached the Collection System Report for July.

John Workman, Supt. Public Works: Mr. Workman gave an update on the street, CSO repairs, Sewer Call and on the Lift Stations.

Stanley Heflin, City Attorney: No report.

Tom Brown, City Engineer: Mr. Brown gave an update on the Sewer Utility Cost Ranking and made the suggestion of putting out an RFP for a Sewer Rate Increase Study be completed. The Board gave Mr. Brown permission to put out an RFP.

Dan Ferrell: Mr. Ferrell gave a brief update on the Long-Term Control Plan. Mr. Ferrell and Mr. Lehosit met with Breckenridge regarding costs.

There being no further business to come before the Board, **MOTION** by Mark Linville, **SECONDED** by Joseph Spatafore and **UNANIMOUSLY APPROVED** for adjournment of the meeting.

Mark Linville, Vice Chairman

Harry Faulk, Chairman

Joseph Spatafore, Secretary

Approved

Memo

To: John Workman, Dir. of Operations

From: Jody Ash, CSO Inspector

Date: September 1, 2020

Re: Collection System Inspection Report

cc: Paul Lehosit, Supt.
Harry Faulk, Chairman
Johnny Workman, Public Works
Robert Axton, Public Works
Larry Yoders, Public Works
All Sanitary Board Members
DEP
File

Note: The items in **(BLUE)** have been repaired within the month.
The items in **(GREEN)** are (Code Enforcement)
The items in **(RED)** have not been repaired in a year.

John,

The following is an updated list of existing problems in the collection system and new ones found from inspecting the system.

I. New ones found during the **August 2013** inspection.

A. Overflow box at CSO# 015 is leaking sewage around the box in High Flow situation and will need repaired. (West Fork)

II. New ones found during the **September** 2015 inspection.

- A. Tide flex gate will need replaced at CSO #034 to prevent inflow of Elk Creek into main interceptor line. (Elk Creek)

III. New ones found during **August 2020** inspection.

- A. Manhole #109 (Monticello Ave.) Across from CSO #051. The top section needs reset.
- B. Manhole #48 (2 manholes) downstream from CSO #005. The top section needs reset. (At the end of Duncan Ave.)
- C. Manhole #2 (Long Johns) The top section needs reset.

AUGUST 27, 2020


TO: PAUL LEHOSIT & JODY ASH, WWTP
FROM: JOHN WORKMAN, PUBLIC WORKS SUPT.
RE: COLLECTION SYSTEM INSPECTION REPORT – DATED 8/7/20

PAUL OR JODY,

The following is an update of problems that have been corrected by the Sewer Department on the Collection system Inspection Report on 8/7/2020.

NOTE: NO REPAIRS WERE DONE THE MONTH OF AUGUST 2020

Thank You,



JOHN WORKMAN,
Public Works Supt.