



SANITARY BOARD

## CITY OF CLARKSBURG

222 WEST MAIN STREET • CLARKSBURG, WV 26301 • PH. (304) 624-1626 • FAX (304) 624-1670  
E-MAIL: plehosit@CITYOFCLARKSBURG.WV.COM

May 8, 2020

**TO: CLARKSBURG SANITARY BOARD MEMBERS**

**RE: MEETING**

**DATE AND TIME: TUESDAY, MAY 12, 2020 @ 3:30 P.M.**

**PLACE: CITY MANAGER'S CONFERENCE ROOM  
(2<sup>ND</sup> FLOOR)  
CLARKSBURG MUNICIPAL BUILDING  
222 WEST MAIN STREET**

Attached hereto is the **Agenda** for said meeting. Should you be unable to attend the above-scheduled meeting, please notify the Clarksburg Sanitary Board at (304) 624-1626.

  
\_\_\_\_\_  
Kelly Lanza, Recording Secretary

Cc w/attachment to:

Harry Faulk, City Manager  
Kim Karakiozis, Director of Finance  
Paul Lehosit, Superintendent-WWTP  
John Workman, Superintendent-Public Works  
Adam Barberio, MS4 Stormwater Director  
James V. Cann, City Attorney  
Dan Ferrell, Thrasher Group  
James Malfregeot, Councilperson  
Tom Brown, City Engineer  
All News Media

# CLARKSBURG SANITARY BOARD

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TIME: 3:30 P.M.  
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(2<sup>ND</sup> FLOOR)  
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## AGENDA

### ROLL CALL

**APPROVAL OF SANITARY BOARD MINUTES:** Regular March 10, 2020. There was not a meeting in April 2020.

### NEW BUSINESS:

- CONSIDERATION TO AN AMENDMENT TO THE ENGINEERING AGREEMENT TO PROVIDE PRE-CONSTRUCTION VIDEO RECORDINGS OF THE AREA.

### UPDATES:

- GENERAL UPDATE ON THE SANITARY SEWER PROJECT.

### DISCUSSIONS:

- DISCUSSION OF LEASE AGREEMENT FOR THE CSX CROSSING. CSX HAS PROMISED THE AGREEMENT BY THE END OF THIS WEEK OR FIRST OF NEXT WEEK.
- EXECUTIVE SESSION TO DISCUSS ANY REMAINING PROPERTY ISSUES.
- DISCUSSION TO CHANGE SANITARY BOARD MEETING ON JUNE 9<sup>TH</sup> DUE TO IT BEING A DECLARED HOLIDAY.
- DISCUSSION OF A SEWER CREDIT FOR CLEAN SLATE LAUNDROMAT LOCATED AT 201 S. MONTICELLO AVENUE. (SEE ATTACHED LETTER)

**CONSIDERATION OF REPORTS:**

HARRY FAULK, CITY MANAGER  
MARK LINVILLE, VICE CHAIRMAN  
JOSEPH SPATAFORE, SECRETARY  
KIM KARAKIOZIS, DIRECTOR OF FINANCE  
PAUL LEHOSIT, SUPERINTENDENT-WWTP  
JOHN WORKMAN, SUPERINTENDENT-PUBLIC WORKS  
ADAM BARBERIO, MS4 STORMWATER DIRECTOR  
JAMES V. CANN, CITY ATTORNEY  
DAN FERRELL, THRASHER GROUP  
TOM BROWN, CITY ENGINEER

**UNFINISHED BUSINESS:**      NONE

**ADJOURNMENT**

May 7, 2020

Slate Property llc  
Po Box 402  
Bridgeport WV 26330  
slateproperty1@gmail.com  
304-629-6158

Subject:  
Clean Slate Laundromat  
201 S Monticello Ave  
Clarksburg WV 26301

To whom it may concern:

As some are aware, we have repurposed the old Jerry's Auto building on the corner of Main st and Monticello into a Laundromat. In doing so we completely upgraded all electrical, gas, water and drain mechanicals to handle the facility needs. The building is 100% LED lighting, a high efficiency state of the art water system, all high efficiency HVAC, and the best laundry equipment on the market! As well as a complete exterior upgrade with 14' commercial windows, awnings, and new paved parking lot. To say the least we have invested into this building and the area.

During construction we ran into some issues with the drain lines. We were initially told by public works, from a camera inspection, we had a six inch drain line exiting the building. It later revealed it was only a four inch line, which would not handle the volume needed. Nevertheless, we had to remove around 60' of sidewalk and run new 6" pipe and replaced the sidewalk. High and sight this may be a blessing, but definitely wasn't budgeted at the time.

Also, we have not been able to do a Grand Opening due to the Covid19. It has restricted use and potential of the site. This is not anyones' fault, but it has been a financial burden on the business.

This letter is to request a discount on our sewer usage bill to help with the added costs and financial burden we have endured during this time. We hope to receive a credit or discount of 50% until 2021. We want to be a staple business for years to come in the City of Clarksburg!

Best Regards,



Brandon Critchfield  
Owner



Thomas Cohen  
Owner

**Clarksburg Sanitary Board**  
**Regular Meeting**  
**March 10, 2020**

The Regular meeting of the Clarksburg Sanitary Board was held on Tuesday, March 10, 2020 at 3:30 P.M. at the Clarksburg Municipal Building, City Manager's Conference Room, 222 West Main Street, Clarksburg, West Virginia, with Annette Wright, Interim Chairman.

**MEMBERS PRESENT:**

Annette Wright, Interim Chairman  
Mark Linville, Vice Chairman  
Joseph Spatafore, Secretary

**ALSO PRESENT:**

Paul Lehosit, Superintendent - WWTP  
Kim Karakiozis, Director of Finance  
James Cann, City Attorney  
John Workman, Supt. Public Works  
Tom Brown, City Engineer  
Dan Ferrell, The Thrasher Group  
Dave Watson, The Thrasher Group  
Doug Smith, The Thrasher Group  
Kelly Lanza, Recording Secretary

**ABSENT:**

Adam Barberio, MS4 Stormwater Director  
James Malfreot, City Council Representative

With roll call taken upon arrival, Annette Wright, Interim Chairman called the meeting to order.

**MOTION to Approve Minutes** by Joseph Spatafore for the Regular Meeting February 11, 2020 **SECONDED** by Mark Linville and **UNANIMOUSLY APPROVED**.

**CONSIDERATION OF REPORTS:**

**Annette Wright, Interim Chairman:** No report. Ms. Wright inquired about the status of the Right of Ways in regard to the Long-Term Control Plan. There was a discussion between Dan Ferrell, Dave Watson, James Cann, Tom Brown and John Workman regarding ongoing conversations with Rick Schlicker. Thrasher Group will have a plat prepared for Mr. Cann to take to Mr. Schlicker on Thursday, March 12<sup>th</sup>.

**Mark Linville, Vice Chairman:** No report.

**Joseph Spatafore, Secretary:** No report.

**Kim Karakiozis, Treasurer:** Ms. Karakiozis gave a brief update on the budget for the Revenue Fund and the R&R Fund. The balance in the Revenue Fund is \$332,020.69 and the R&R Fund has a balance of \$548,416.10 as of February 29, 2020. Both funds are on track for the fiscal year. The Interim City Manager and Ms. Karakiozis signed a change in terms agreement with MVB Bank extending the maturity date on the line of credit to February 23, 2021.

**Paul Lehosit, Supt. W.W.T.P:** Mr. Lehosit stated that for the month of February we treated approximately 390 MGD with 1 excursion to report for BOD removal (wet). Mr. Lehosit praised Drew Eddy, Lab Technician, for passing ERA Pollution Proficiency Testing and passed 100% of all tests. There are 709 participating laboratories and out of the 709 labs, Mr. Eddy received Superior Quality. Mr. Eddy is doing an exceptional job. We have received the new NPDES draft for review. The review period is for 30 days, the draft is similar to the ones we have received in the past. The Collection System Inspection Report and the monthly report are attached.

**John Workman, Supt. Public Works:** Mr. Workman gave an update on the street, CSO repairs, Sewer Call and on the Lift Stations.

**James Cann, City Attorney:** No report.

**Tom Brown, City Engineer:** Mr. Brown the Rain Barrell Workshop was taking place that day at 5:00 p.m.

**Dan Ferrell, Thrasher Group:** Mr. Ferrell gave an update on the permits required for the Long-Term Control Plan stating that all permits have been submitted. Introduced Doug Smith, recently retired from Morgantown Utility Board, who joined The Thrasher Group.

There being no further business to come before the Board, **MOTION** by Joseph Spatafore, **SECONDED** by Mark Linville and **UNANIMOUSLY APPROVED** for adjournment of the meeting.

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Mark Linville, Vice Chairman

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Annette Wright, Chairman

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Joseph Spatafore, Secretary

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Approved